

**girl scouts**   
of north-central  
alabama

# GoGold Platform Walkthrough

Your step-by-step guide for using the GoGold platform to earn your Girl Scout Gold Award.



**THE MARK OF THE  
TRULY REMARKABLE.**

# Agenda

- [Before You Get Started](#)
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- [Additional Gold Award Resources](#)
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## Your Guide to Going Gold

### How to Become a Gold Award Girl Scout

The Girl Scout Gold Award is the mark of the truly remarkable. Through pursuing the Gold Award, Girl Scouts change the world by tackling issues they are passionate about to drive lasting change in their communities and beyond while they learn essential skills that will prepare them for all aspects of life. As a bonus, the Gold Award opens doors to a variety of scholarships, preferred admission tracks for college, strong networking and amazing career opportunities, and much more.

This guide offers a comprehensive overview of everything from planning to proposals and teamwork to time logs. So, whether you've been dreaming of your Gold Award since you were a Daisy or you're a new member in high school looking to make a difference, this guide is for you. Let's get going and let's Go Gold!

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# Before You Get Started

Download and review the [GSNCA Guide to Going Gold](#) to ensure you understand the award requirements and have completed all award prerequisites, including:

- Registered Girl Scout in grades 9-12
- Have earned the Silver Award AND completed one Senior/Ambassador Journey
- -OR-
- Have completed two Senior/Ambassador Journeys
- Completed GSNCA's [Gold Award training](#)

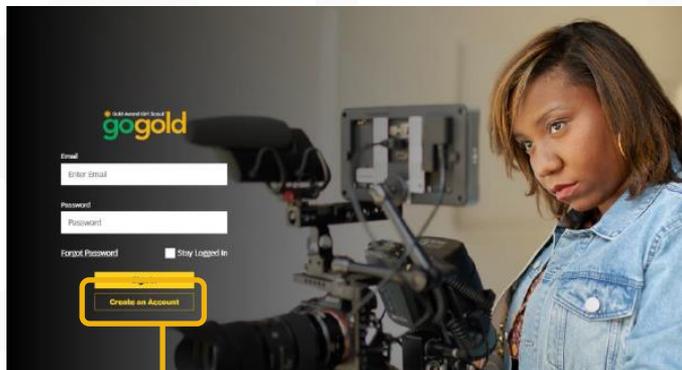
**You will not be able to create an account in GoGold until you have completed your prerequisites.**

All Gold Award documentation at GSNCA is completed through GoGold.

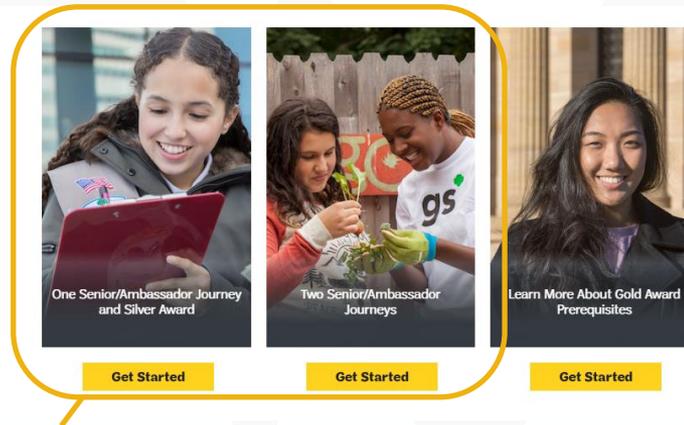


<https://gogold.girlscouts.org>

# Setting Up Your Account



1. Select “Create an Account.”

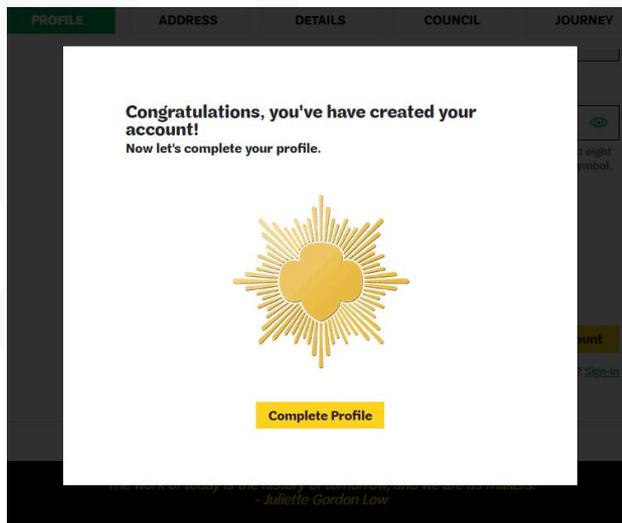


2. Select “Get Started” under your completed prerequisites.

A screenshot of the 'GET REGISTERED Gold Award Profile' registration form. The form has tabs for 'PROFILE', 'ADDRESS', 'DETAILS', 'COUNCIL', and 'JOURNEY', with 'PROFILE' selected. It includes a profile photo upload area, an 'Email' field, a 'Confirm Email' field, and a 'Password' field. Below the password field is a checkbox for 'I agree to the terms and conditions' and a checkbox for 'I'm not a robot'. A yellow 'Create Account' button is at the bottom right. A link for 'Already have an Account? Sign In' is at the bottom center.

3. Sign up for your account:

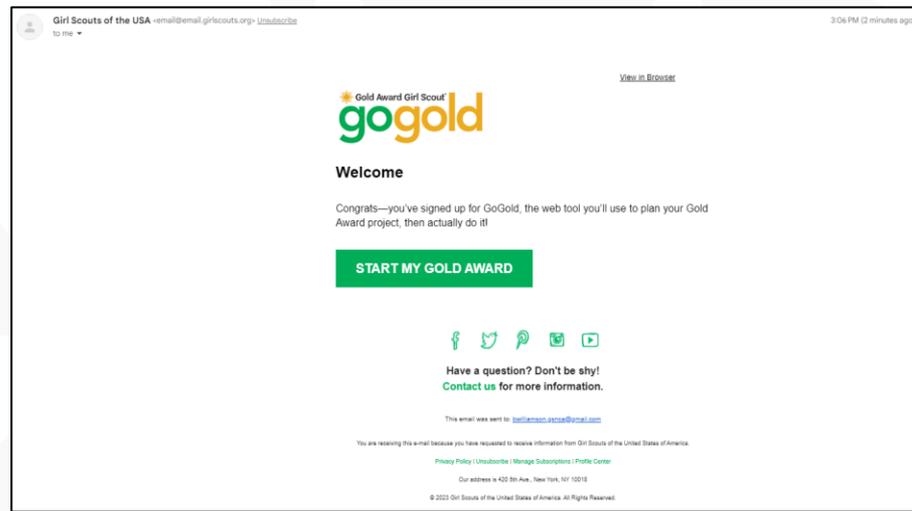
- Double check that your email address is entered correctly and that you use an account you can check regularly – even after you graduate.
- You can update your email address or password at any time. Passwords are case sensitive and must contain at least eight characters, one uppercase, one lowercase, one symbol, and one number.



**Tip:** To ensure you receive all email messages from GoGold, please add [email@email.girlscouts.org](mailto:email@girlscouts.org) to your contact list.

You'll know your account has been created when you see a “Congratulations” pop-up and receive a welcome email.

If you do not receive the welcome email, please double check that you entered your email address correctly and check your spam folder.



## 4. Fill in Tabs 2-5 to Complete Your Profile.

Select “North-Central Alabama”

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PROFILE ADDRESS DETAILS COUNCIL JOURNEY

GET REGISTERED  
Name and Address

First Name

Last Name

Country  
United States

Street Address 1

Street Address 2 (optional)

City

State

Zip

Next

3 / 5

PROFILE ADDRESS DETAILS COUNCIL JOURNEY

GET REGISTERED  
Info

Phone

Date Of Birth

High School  
High School

Current Grade  
Select Grade

Graduation Date

Back Next

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PROFILE ADDRESS DETAILS COUNCIL JOURNEY

GET REGISTERED  
Council Information

Council Name  
North-Central Alabama

TROOP LEADER/VOLUNTEER INFORMATION  
Troop/Independently Registered Member Number

Name Of Troop Leader/Volunteer

Troop Leader/Volunteer's Email

Troop Leader/Volunteer's Phone

Back Next

5 / 5

PROFILE ADDRESS DETAILS COUNCIL JOURNEY

GET REGISTERED  
Confirm your prerequisites.

I have completed the following  
One Silver Award + One Girl Scout Journey

Girl Scout Silver Award  
Council where you earned your Girl Scout Silver Award  
Council

Completion Date

Senior/Ambassador Journey  
Journey Name  
Select option

Completion Date

Back Complete Profile

This box should indicate the prerequisites you completed.

Click the yellow “Complete Profile” button at the end of Tab 5.

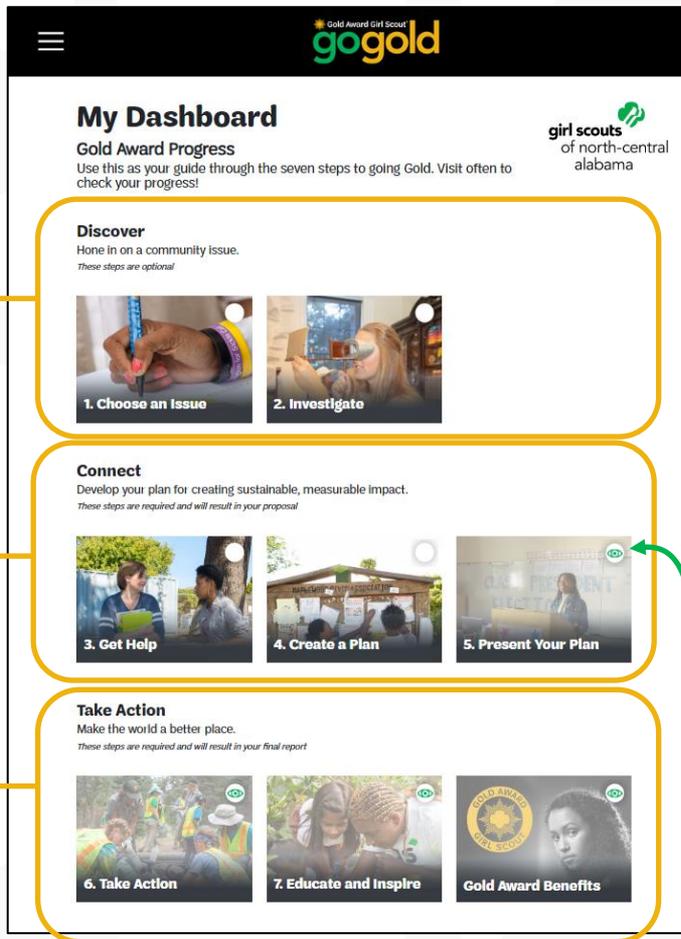
When you see this screen, your registration is complete.



For an overview of all steps included in GoGold, select “View Dashboard”

To get started with Step 1, select “Continue to Step 1”

# Dashboard + Menu



Brainstorming

Proposal

Final Report

## Welcome to your Dashboard

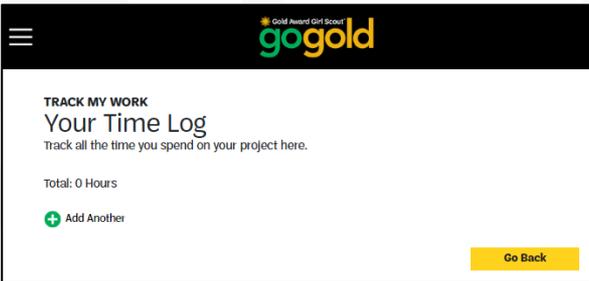
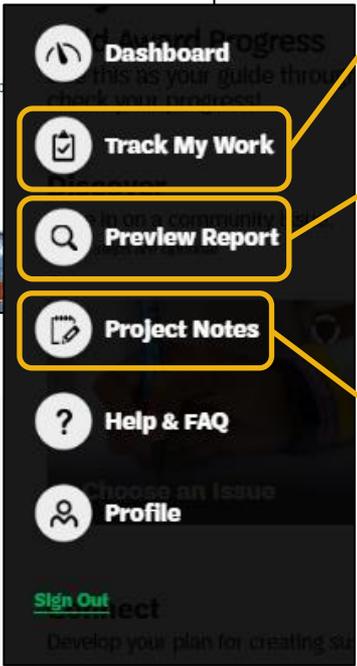
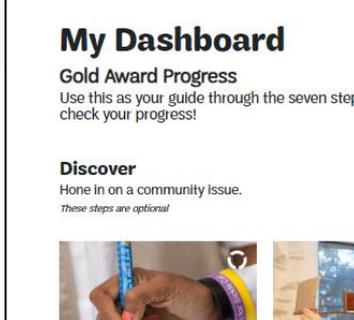
When you log in to GoGold you will see your Dashboard. The Dashboard provides direct access to each Step of GoGold. Click on the tile for the Step you would like to work on to access it.

Steps 1 & 2 (Optional): Brainstorm & Mind Mapping  
Steps 3-5: Project Proposal  
Steps 6 & 7: Final Report  
Step 8: Gold Award Benefits

### Symbol Key:

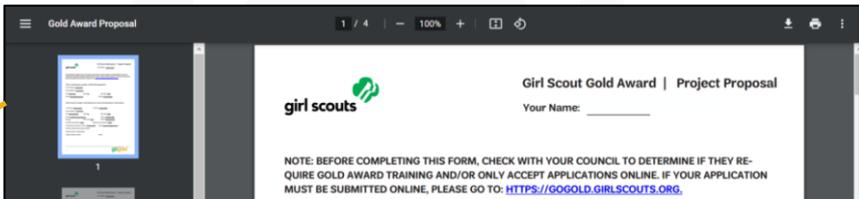
-  Open Circle: Has not started section
-  Incomplete Circle: Section is in progress
-  Checkmark: Section Complete
-  Eye: View only – section is unavailable until previous section is complete.

To access the Menu, select the hamburger (the three horizontal lines) on the top left of GoGold



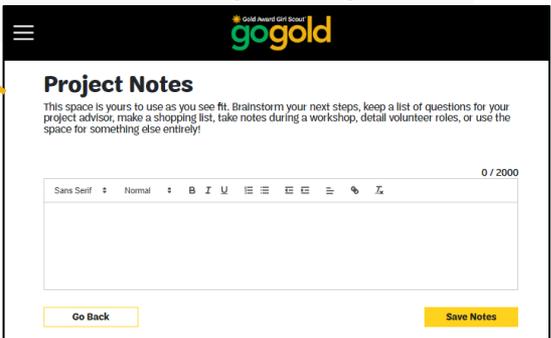
**Your Time Log** is where you track all of the time spent on your project.

**Tip:** Try to keep this updated throughout your project to save time entering information at the end.



**Preview Report** shows you what your report looks like when submitted to the Gold Award Committee for approval.

**Please Note:** Your Report autofills as you complete Steps in GoGold. Do not make edits directly in the PDF – they will not be saved to your account if you do. Navigate to the relevant Tab to make any necessary edits.



**Project Notes** is a completely flexible space for you to use in any way you prefer.

To access the Menu, select the hamburger (the three horizontal lines on the top left of GoGold)



## My Dashboard

### Gold Award Progress

Use this as your guide through the seven steps to check your progress!

### Discover

Hone in on a community issue.  
*These steps are optional*



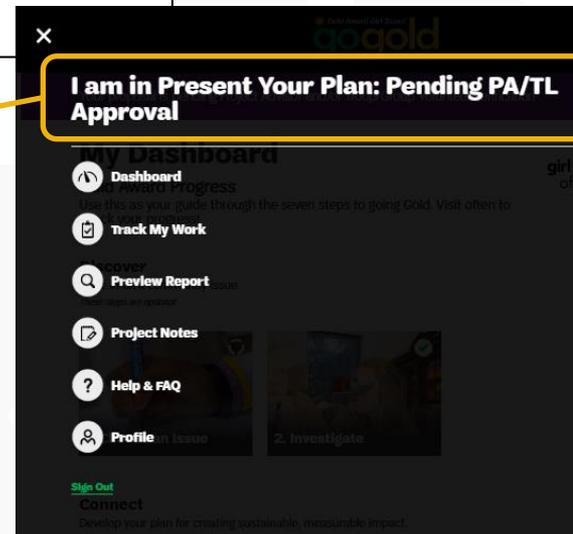
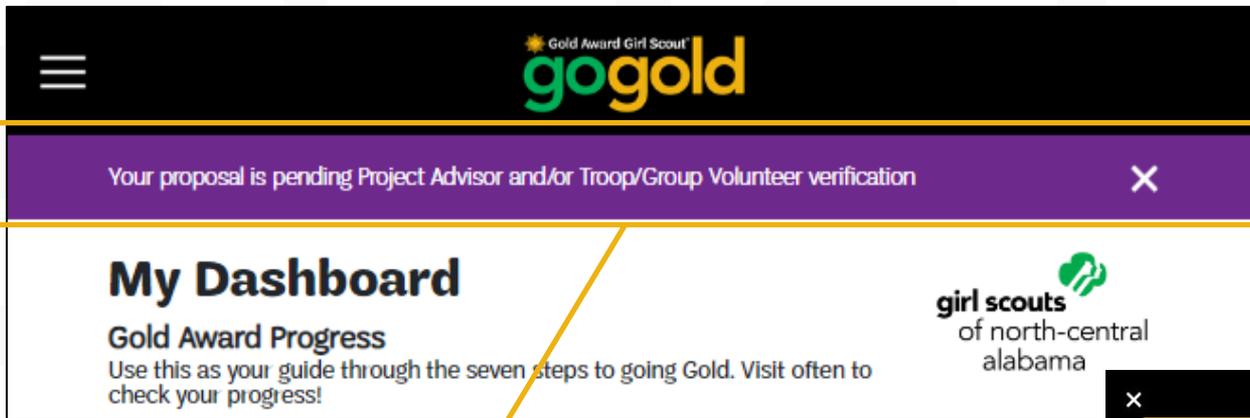
A vertical navigation menu with a dark background and white icons. The items are: Dashboard (with a progress bar icon), Track My Work (with a checklist icon), Preview Report (with a magnifying glass icon), Project Notes (with a notepad icon), Help &amp; FAQ (with a question mark icon, highlighted with a yellow box), and Profile (with a person icon, highlighted with a yellow box). At the bottom, there is a "Sign Out" button and the text "Develop your plan for creating su".

A screenshot of the "GoGold: FAQs for Girl Scouts" page. The page has a black header with the GoGold logo. The content includes sections for "How do I locate my Girl Scout council?", "When should I contact my council?", "What internet browser should I use to access GoGold?", "How do I update my profile or council information?", and "What do the symbols on my dashboard mean?".

**Help & FAQ** provides quick answers for frequently asked questions and technical issues. Check here first if you are experiencing problems with the GoGold platform.

A screenshot of the "EDIT YOUR PROFILE" page in the GoGold platform. The page has a black header with the GoGold logo and a navigation bar with tabs for PROFILE, ADDRESS, DETAILS, COUNCIL, and JOURNEY. The main content area is titled "Gold Award Profile" and contains a profile picture placeholder, a "Profile photo" label, and several form fields for "First Name", "Current Password", "New Password", "Confirm Password", and "Confirm Password". At the bottom, there are "Go Back", "Cancel", and "Save" buttons.

**Profile** is where you go to update your contact information or account password.



Your current status will appear as a purple banner on the top of your dashboard. It will also appear when you click on the hamburger menu (the three horizontal lines on the top left of GoGold).

## Step 5 Status Messages Explained:

Status Message in GoGold	Required Action
Your proposal is pending Project Advisor and/or Troop/Group Volunteer verification.	Communicate with Project Advisor and Troop/Group Volunteers to let them know to watch for email request for verification. ( <a href="#">See slide 43</a> )
Your proposal has been verified by your Project Advisor and Troop/Group Volunteer. Complete Step 5 now by submitting your proposal to your council.	Navigate to Step 5, Tab 9 and click the yellow “Send to Council” button. ( <a href="#">See slide 49</a> )
Your proposal is pending council approval.	Watch for an email from GSNCA to schedule your Proposal Presentation to the Gold Award Committee. Presentation is required. Troop/Group Volunteers are copied on scheduling emails, but it is the Girl Scout’s responsibility to communicate with council highest award staff. ( <a href="#">See slide 51</a> )
Your proposal needs improvement. Please review feedback, make updates and resubmit!	Please refer to feedback letter sent to your email by GSNCA listing specific updates requested. Update relevant sections of your proposal and resubmit to GSNCA. ( <a href="#">See slide 52</a> )
Your proposal is approved! You may start Step 6 & 7.	You have received an email from GSNCA including your official proposal approval letter and may start working on your project. Steps 6 & 7 are now unlocked. ( <a href="#">See slide 53</a> )

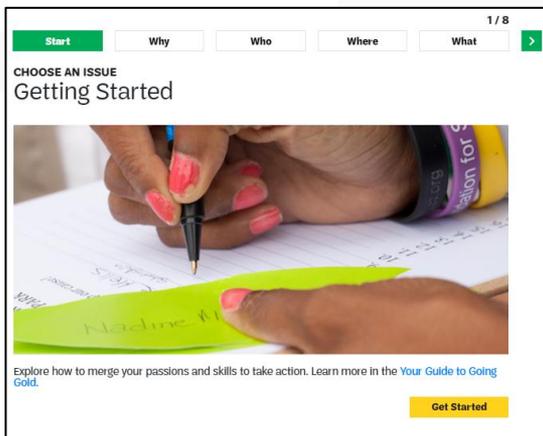
## Step 7 Status Messages Explained:

Status Message in GoGold	Required Action
Your final report is pending project advisor approval.	Communicate with Project Advisor to let them know to watch for email request for approval. ( <a href="#">See slide 71</a> )
Your project advisor verified your final report. Complete Step 7 now by submitting your proposal to your council.	Navigate to Step 7, Tab 19 and click the yellow “Send my Final Report” button. ( <a href="#">See slide 73</a> )
Your final report is pending council approval.	Watch for an email from GSNCA to schedule your Final Presentation to the Gold Award Committee. Presentation is required. Troop/Group Volunteers are copied on scheduling emails, but it is the Girl Scout’s responsibility to communicate with council highest award staff. ( <a href="#">See slide 77</a> )
Your final report needs improvement. Please review feedback, make updates and resubmit!	Please refer to feedback letter sent to your email by GSNCA listing specific updates requested. Update relevant sections of your proposal and re-submit to GSNCA. ( <a href="#">See slide 78</a> )
Congratulations, your final report was approved. You’re now a Gold Award Girl Scout!	You have received an email from GSNCA including your official approval letter and are a Gold Award Girl Scout. Start applying for those scholarships! ( <a href="#">See slide 79</a> )

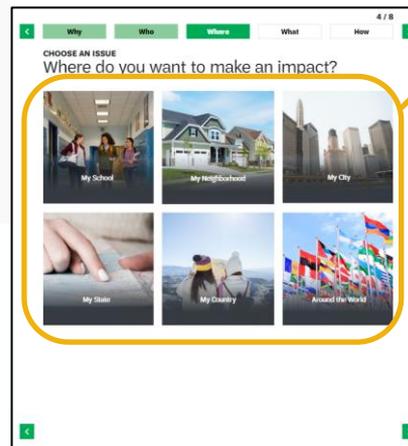
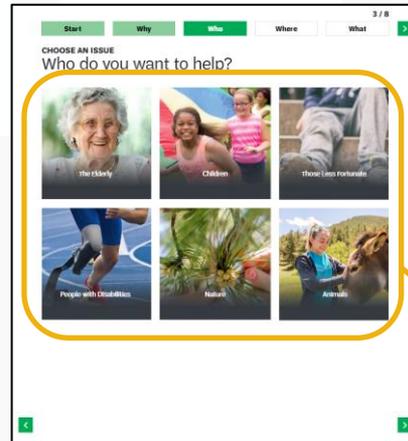
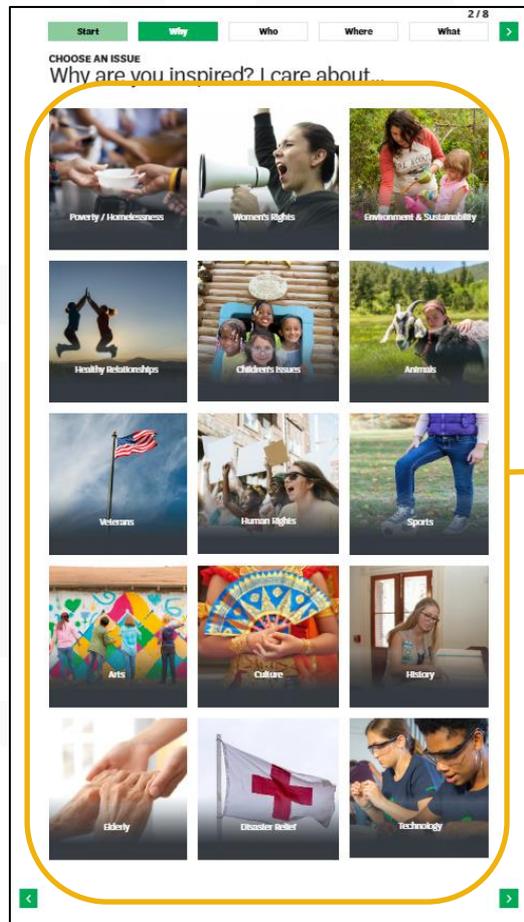
## Step 1 – Choose an Issue

(This step is optional – if you've already chosen an issue, skip to Step 3.)

**Step 1** will help you identify your interests and decide on an issue for your project.



*This step is optional – if you've already chosen an issue, you can skip to Step 3.*



Select the tiles that represent your responses on each Tab by clicking on the appropriate tiles. Tiles will turn green when selected. To deselect a tile, simply re-click it to remove the green box.

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Who Where What How Issues

CHOOSE AN ISSUE

What are your strengths and talents?

Public Speaking Math Community Building

Empathy Research People Skills

This screenshot shows the 'Who' tab of the GoGold platform. At the top, there are navigation tabs for 'Who', 'Where', 'What', 'How', and 'Issues', with 'Who' selected. Below the tabs, the text 'CHOOSE AN ISSUE' is followed by the question 'What are your strengths and talents?'. A grid of six tiles is displayed, each with a photo and a label: 'Public Speaking' (a girl speaking at a podium), 'Math' (a girl looking at a chalkboard with equations), 'Community Building' (a group of girls with hands stacked), 'Empathy' (three girls talking), 'Research' (a girl using a telescope), and 'People Skills' (two girls talking). A yellow rounded rectangle highlights the entire grid of tiles.

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Where What How Issues Summary

CHOOSE AN ISSUE

How do you want to make a difference?

Change a Law Lead Workshops Develop Curriculum

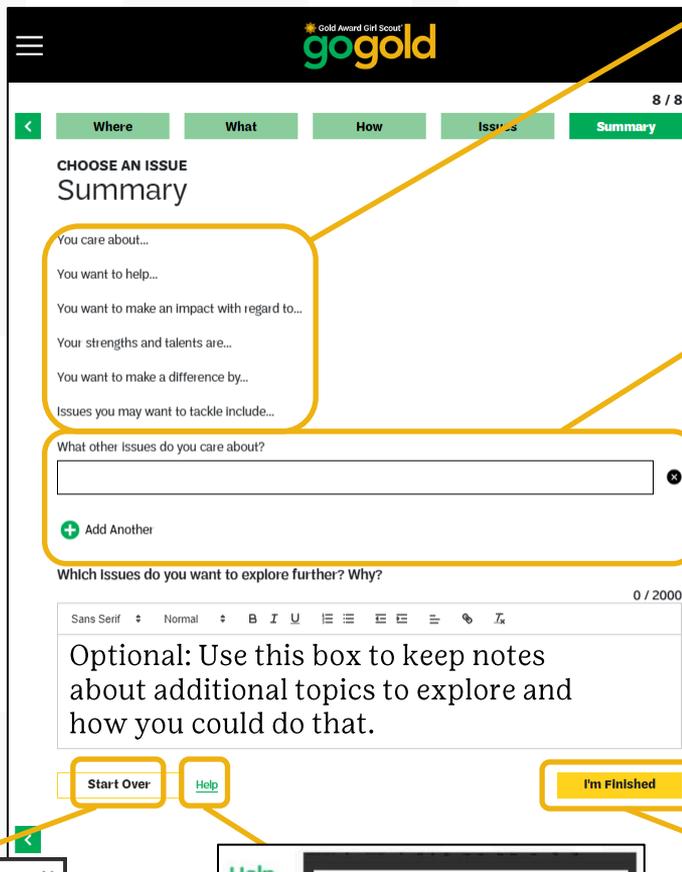
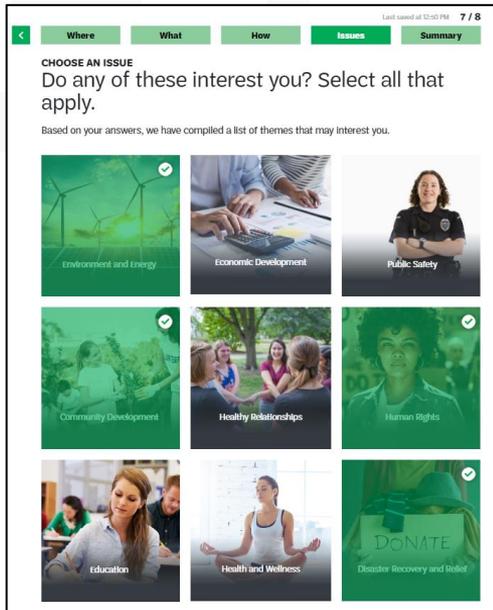
Start a Club Social Activism Give Presentations

Community Organizing Publish Materials Teach a Skill

This screenshot shows the 'How' tab of the GoGold platform. At the top, there are navigation tabs for 'Where', 'What', 'How', 'Issues', and 'Summary', with 'How' selected. Below the tabs, the text 'CHOOSE AN ISSUE' is followed by the question 'How do you want to make a difference?'. A grid of nine tiles is displayed, each with a photo and a label: 'Change a Law' (a girl smiling), 'Lead Workshops' (a girl pointing at a whiteboard), 'Develop Curriculum' (two girls looking at a book), 'Start a Club' (three girls with a laptop), 'Social Activism' (a girl in a crowd), 'Give Presentations' (two girls talking), 'Community Organizing' (a girl with a group of people), 'Publish Materials' (hands holding a newspaper), and 'Teach a Skill' (a girl teaching another). A yellow rounded rectangle highlights the entire grid of tiles.

Select the tiles that represent your responses on each Tab by clicking on the appropriate tiles. Tiles will turn green when selected. To deselect a tile, simply re-click it to remove the green box.

Based on your responses on Tabs 2-6, GoGold will suggest issues that might interest you on Tab 7. You can select the issues that might interest you by clicking on the appropriate tile. It will turn green when selected.

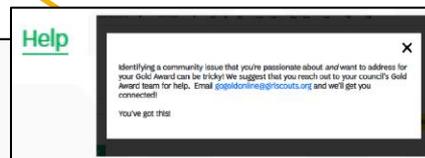
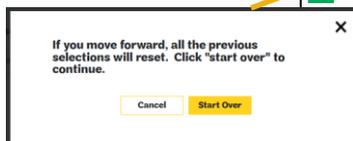


Tab 8 will fill with information summarizing choices made on Tabs 2-7 to help you narrow down your options, make connections and decisions.

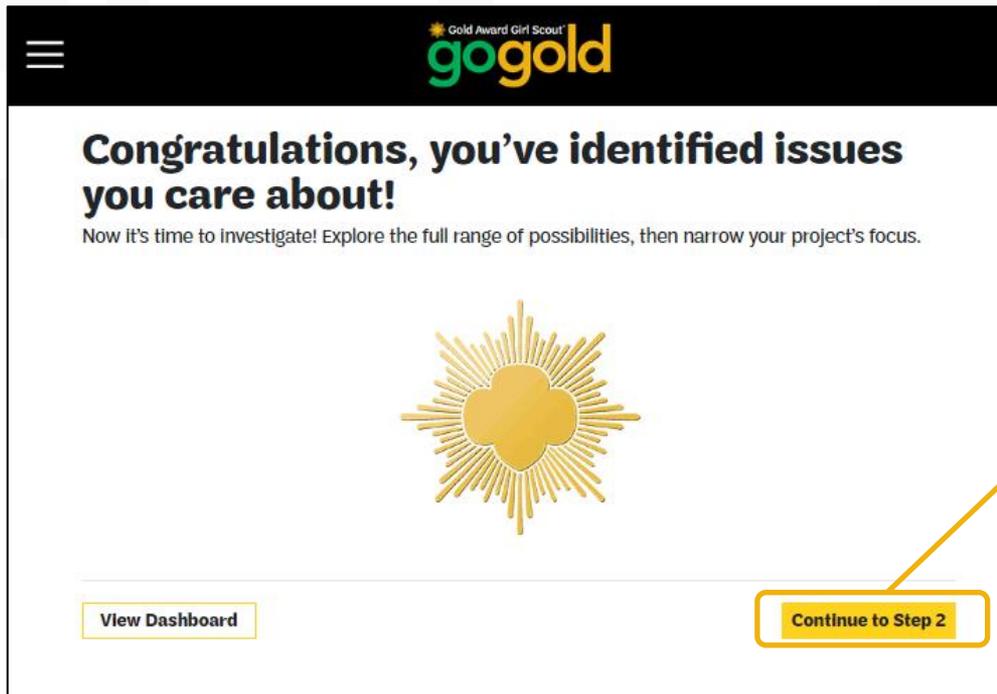
Use this box to add issues that may not have been listed above, but you would like to continue considering.

- Click the green circle containing the + symbol to add additional items to the list.
- To remove an item you added to the list, click the black circle with the "x".

Click "I'm Finished" when you have reviewed this information and are ready to move on to Step 2. Clicking this button will change your status for this step to complete on your Dashboard.



## Confirmation: Step 1 Complete

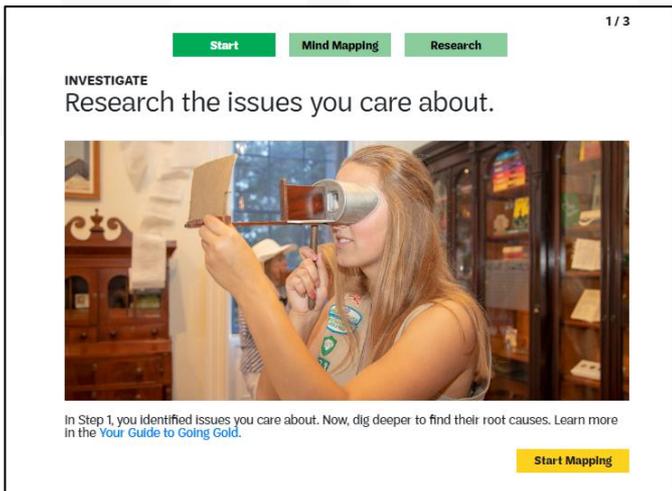


Click “Continue to Step 2” when you are ready to continue working. You can also access Step 2 directly from your Dashboard if you want to come back to work on it later.

## Step 2 – Investigate

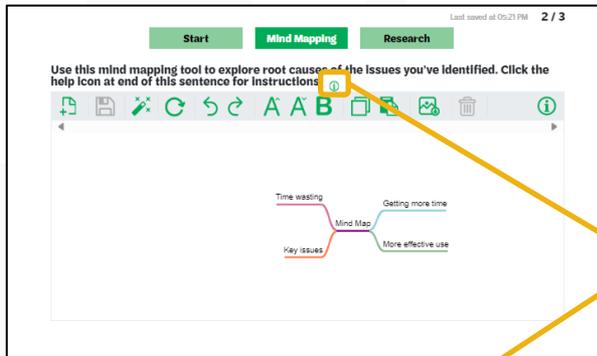
(This step is optional – if you've already chosen an issue, skip to Step 3.)

**Step 2** will help you explore your interests, decide on an issue for your project and investigate the root cause.



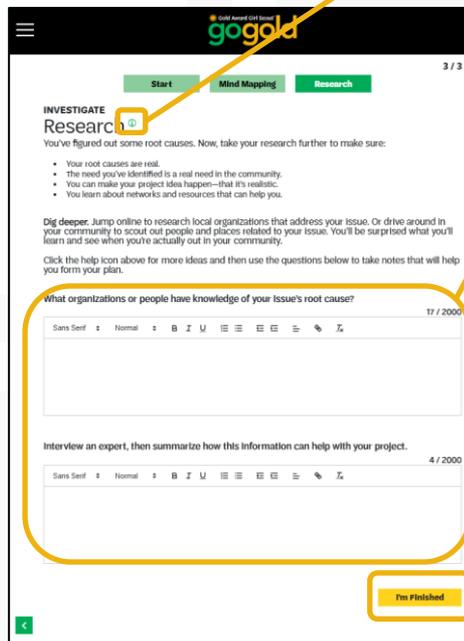
*Completing this step in GoGold is optional – Feel free to skip to Step 3 if you have already identified your root cause.*

**Please Note:** Your research information supporting your identified root cause is required in Step 4, regardless of whether you complete Step 2 or not.



Create a Mind Map to help organize information and identify root causes for your issue.

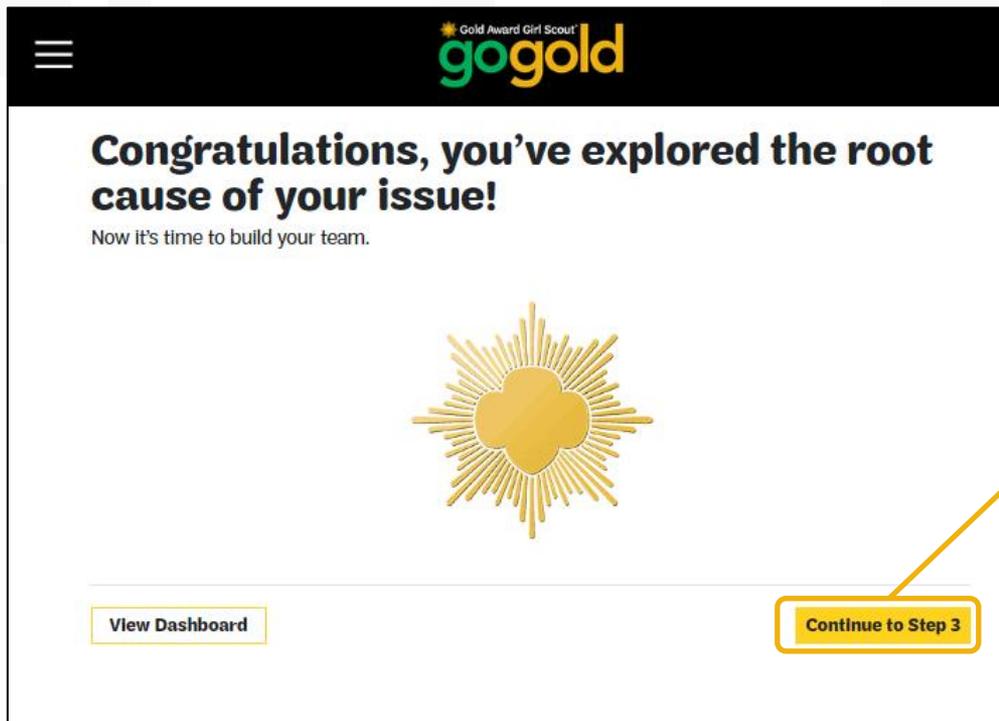
*Tip: Look for the green circles with the letter “i” for more information or instructions about the current tab’s topic throughout GoGold.*



Identify and talk to people in your community that can help give you more information about why the issue you’ve chosen is occurring before you start brainstorming solutions.

Select “I’m Finished” to complete Step 2.

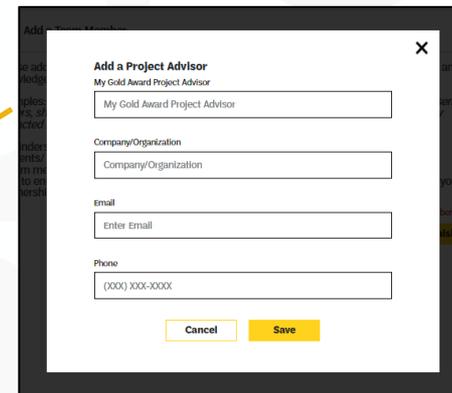
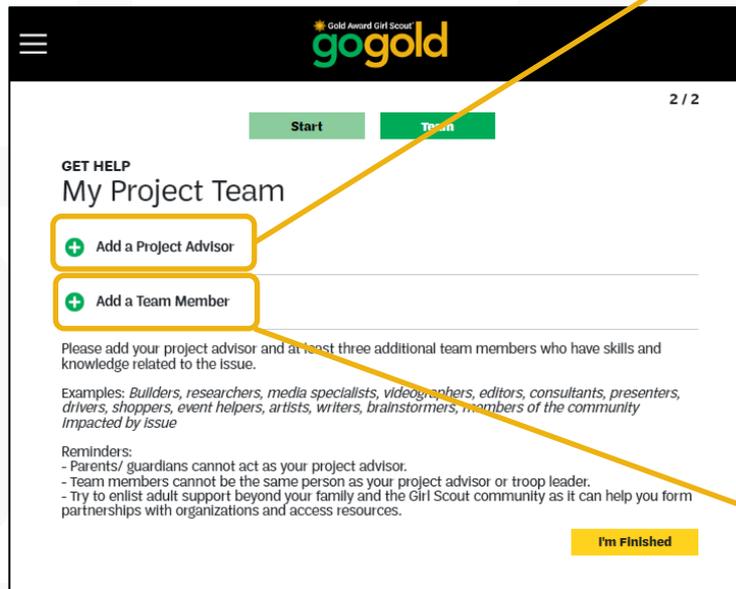
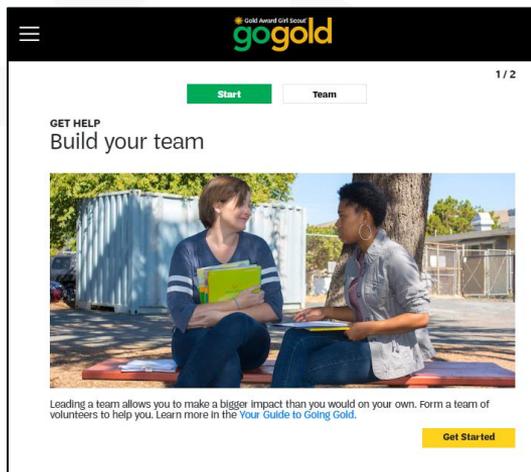
## Confirmation: Step 2 Complete



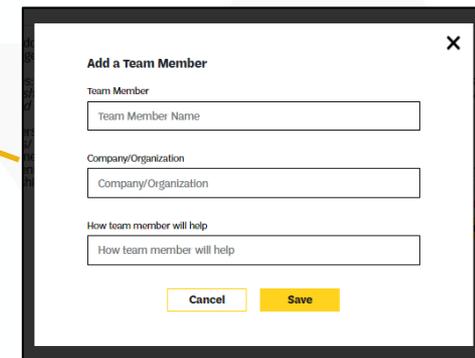
Click “Continue to Step 3” when you are ready to continue working. You can also access Step 3 directly from your Dashboard if you want to come back to work on it later.

## Step 3: Get Help

**Step 3** is a required step. You will start creating your project team, beginning with your project advisor.



*Be sure to double-check that your project advisor's contact information is entered correctly. This will be important for verifications in Step 5.*



*Your plan should start with **at least** 3-4 team members. You can return to add more throughout your project.*

You can update your project advisor at any time if needed by revisiting Tab 2 in Step 3.

**Please Note:** Parents and Troop Leaders/Volunteers CANNOT serve as project advisors, but you may include them as Team Members if they will be helping with your project.

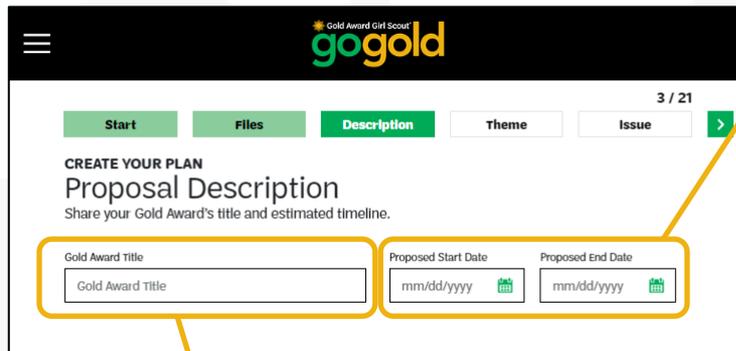
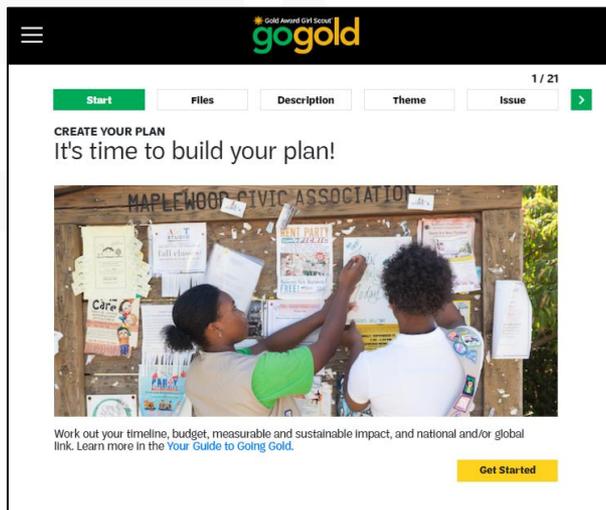
## Confirmation: Step 3 Complete



Click “Continue to Step 4” when you are ready to continue working. You can also access Step 4 directly from your Dashboard if you want to come back to work on it later.

## Step 4 – Create a Plan

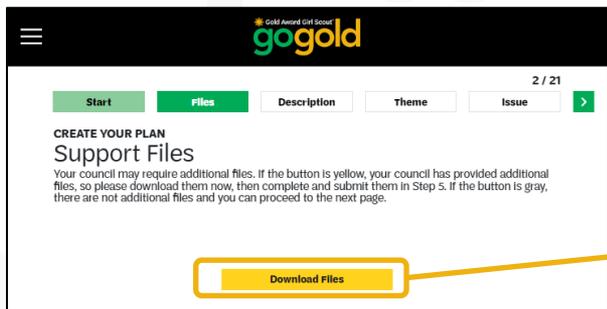
**Step 4** will help you fill in all the information required to create your project plan and proposal.



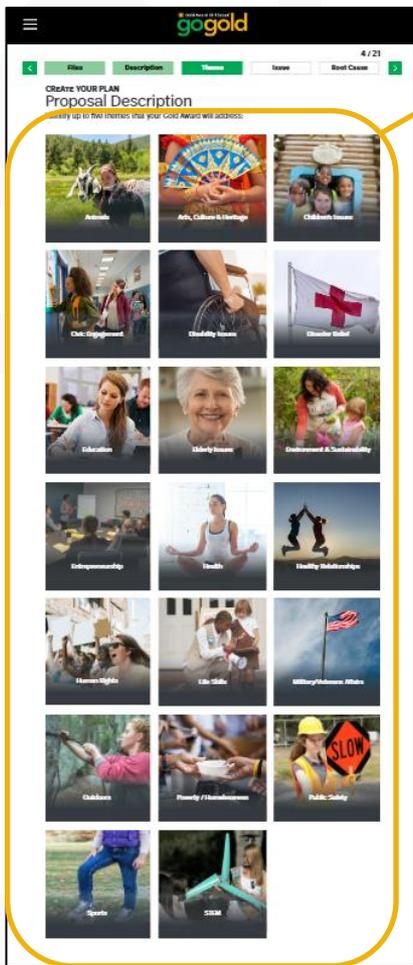
Create a basic project timeline. When do you plan to start and when will you finish? Be sure to review [GSNCA's Guide to Going Gold](#) for relevant deadlines.

Your project title in GoGold should be descriptive. It should say what you plan to do and who/what will benefit from your action. If you are creating a new program as part of your award, your project title does not necessarily need to match your program name.

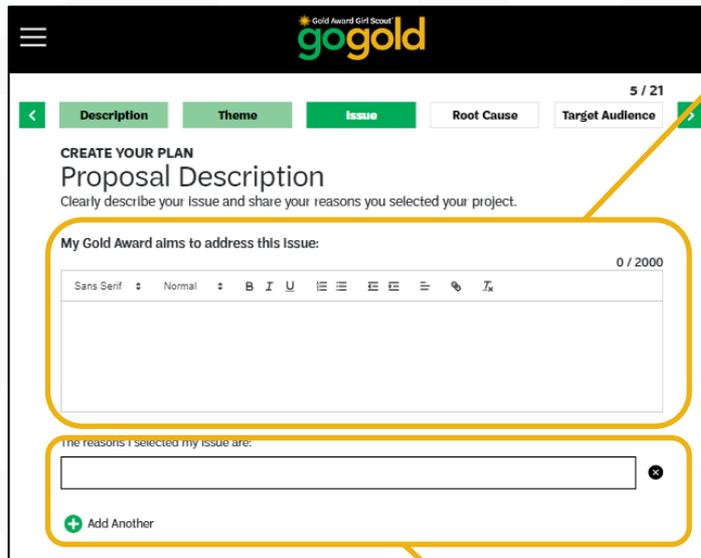
*For example: Your project title may be “Creating a Recycling Program to Food Waste in Elementary Schools” in GoGold, but you may come up with a more exciting name that will engage elementary age students when you start putting your plans in motion.*



Select “Download Files” to download and save the current version of [GSNCA's Guide to Going Gold](#). Reference the Guide for more information as you complete your project proposal. Be sure to check the Resources (page 23) in the Guide for tools and tips to help you throughout your project.



Identify the issue theme(s) your project will address by clicking on the appropriate tiles. Tiles will turn green when selected. To deselect, simply click the tile again to remove the green box.



Include information about the issue you are planning to address. Provide as much detail as possible. What is happening and where or to who?

Share the reason or reasons this issue is important to you. Click "Add Another" to add additional reasons. To remove a line, click the black circle with the "x".

**CREATE YOUR PLAN**  
**Root Cause**

In Step 2, you identified your Issue's root cause. Share it here along with how you plan to address it.

The root cause of my issue is: 0 / 2000

I will address the root cause by: 0 / 2000



#### What's a root cause?

The Collins English Dictionary defines "root cause" as the fundamental reason for the occurrence of a problem. In short: Root causes are an issue's activator—they identify why an issue is happening.

Often you'll have to look for the why in a lot of places in order to get to the root causes.

**Example – Rachel's Gold Award:** Rachel is passionate about ocean conservation. She asks why ocean pollution happens and lists several causes, including acid rain, soil runoff, and oil spills. She remembers witnessing the harmful impact of a major oil spill in her local ecosystem and decides to learn more about why oil spills happen. Rachel reaches out to experts and, after additional research, learns that a lack of safety protocols for oil storage is one of the root causes. She chooses to create a project that addresses how oil storage can be made safer to prevent spills.

Learn more in the [Your Guide to Going Gold](#).

**Remember:** Look for the green "i" button for more information about the topic each Tab is covering.

Clearly identify the root cause you have identified for your selected issue. You must include research supporting your identified root cause and it should be included in this box. Sources must be included here.

*Research must be from credible sources (online or books) and/or from interviews with experts/community partners who have specific experience with the issue you plan to address.*

Review information about root causes on page 5 of [GSNCA's Guide to Going Gold](#).

This is where you explain your project plan and how it will address the root cause of your issue.

**Remember:** Your plans should be made **after** you have clearly identified the cause of the issue.

## Tab 7 will help you begin to define your project's educational component.

Define the population you intend to educate about your issue. Identify specific age or area group(s) you plan to reach with educational components of your project.

**Example Target Audiences**  
Your target audience may include one or more of the following groups:

- Adults:
  - Educators
  - Elected officials
  - Business owners
  - Infants and toddlers
  - Children of preschool age
  - Children of elementary school age
  - Children of middle school age
  - Retired adults
  - People with physical disabilities
  - People with mental illness

Make sure to be specific. For instance, you might be reaching elementary school children in science classes, high school students in band, or parents of kids with mental illness.

Stuck? Consider these possibilities, or identify your own!

Your target audience might:

- Demonstrate a deeper understanding of the skill or issue
- Demonstrate a change in a choice, behavior, or habit
- Become an advocate for the issue/hit others about it
- Become a volunteer/get involved in an actionable way
- Teach others a new skill
- Earn a grade (in school settings only)
- Other

Remember, be specific! Will your audience complete a survey or pass a test to demonstrate a deeper understanding of a skill or issue? How are they telling others about the issue?

Before you dive in, learn how your target audience likes to be addressed. This is especially important if you'll be working with or on behalf of people who are marginalized by society. Different groups—and different people within a given group—have different preferences when it comes to how they like to be talked and written about. For example...

- person who is deaf / deaf person (read more)
- Native American / American Indian / Native person / Indigenous person
- mixed race / biracial / multiracial
- genderqueer / nonbinary / gender fluid
- senior citizen / senior / older person / elder

Find out how the people you're representing prefer to be written/talked about (ideally by asking them directly), and accommodate their preferences to the best of your ability through every stage of your project.

Gold Award Girl Scout  
**gogold**

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Issue Root Cause Target Audience Global Example

### CREATE YOUR PLAN

## Target Audience

Detail the impact your Gold Award will have on and on what target audiences.

The target audience(s) for my Gold Award is/are:

  
[+ Add Another](#)

The skills, knowledge, and/or attitudes my target audience will gain are:

  
[+ Add Another](#)

I will know that my audience has gained the desired skills/knowledge because:

0 / 2000

Sans Serif Normal B I U

Describe the educational aspects of your plan:

- What will you teach?
- How will you encourage others to get involved?
- How will you change people's opinions about your issue?

How will you measure what your target audience has learned? Be specific about how you plan to collect your data.

*Consider using surveys, questionnaires, attendance data, behavioral observations, etc.*

Tabs 8-10 will help you identify the link(s) between the issue you are experiencing locally and how it is experienced in places beyond your local community.



Gold Award Girl Scout  
gogold

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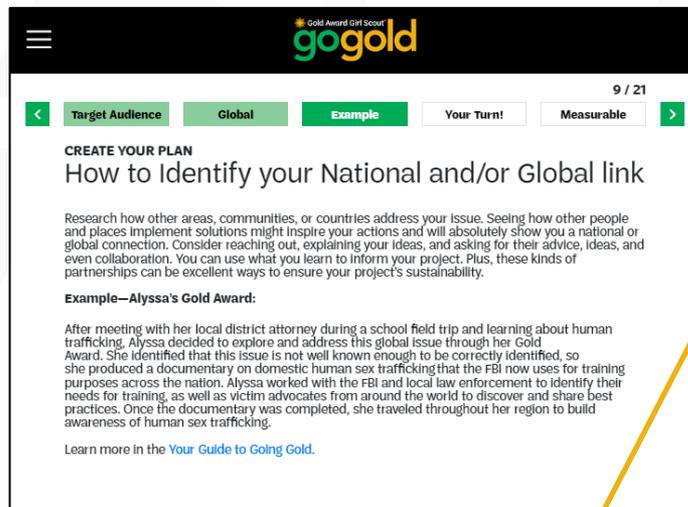
Root Cause Target Audience **Global** Example Your Turn!

**CREATE YOUR PLAN**  
Defining National and/or Global link



Identifying a national and/or global link doesn't mean you need to travel or expand your project across the globe. It's likely that the issue you've been working towards addressing is relevant worldwide—it can be found in your own local, regional, or national community and across the globe, whether it's poverty, hunger, illiteracy, homelessness, or pollution.

Review information about national and/or global links on page 5 of [GSNCA's Guide to Going Gold](#).



Gold Award Girl Scout  
gogold

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Target Audience Global **Example** Your Turn! Measurable

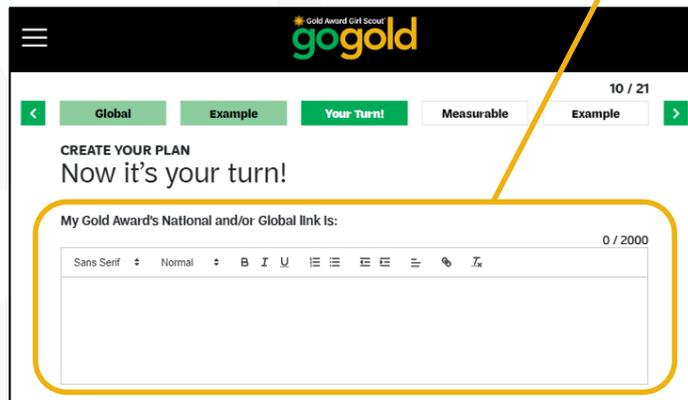
**CREATE YOUR PLAN**  
How to Identify your National and/or Global link

Research how other areas, communities, or countries address your issue. Seeing how other people and places implement solutions might inspire your actions and will absolutely show you a national or global connection. Consider reaching out, explaining your ideas, and asking for their advice, ideas, and even collaboration. You can use what you learn to inform your project. Plus, these kinds of partnerships can be excellent ways to ensure your project's sustainability.

**Example—Alyssa's Gold Award:**

After meeting with her local district attorney during a school field trip and learning about human trafficking, Alyssa decided to explore and address this global issue through her Gold Award. She identified that this issue is not well known enough to be correctly identified, so she produced a documentary on domestic human sex trafficking that the FBI now uses for training purposes across the nation. Alyssa worked with the FBI and local law enforcement to identify their needs for training, as well as victim advocates from around the world to discover and share best practices. Once the documentary was completed, she traveled throughout her region to build awareness of human sex trafficking.

Learn more in the [Your Guide to Going Gold](#).



Gold Award Girl Scout  
gogold

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Global Example **Your Turn!** Measurable Example

**CREATE YOUR PLAN**  
Now it's your turn!

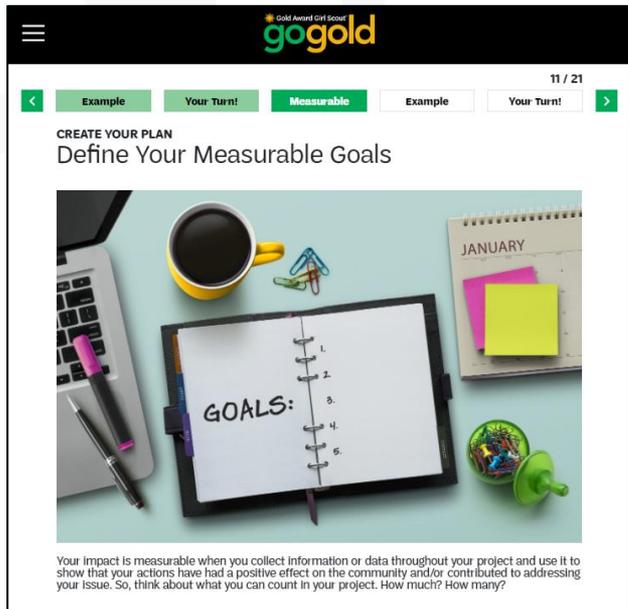
My Gold Award's National and/or Global Link is: 0 / 2000

Sans Serif Normal B I U 

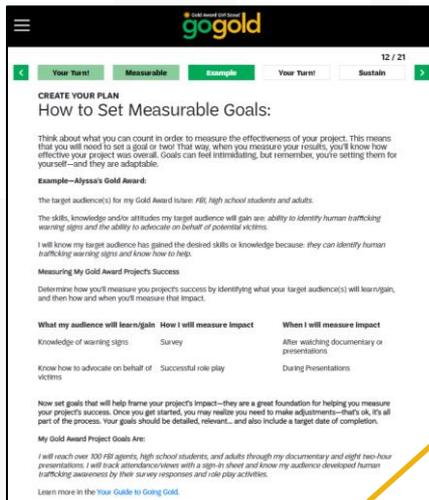
Include the information you found about how your issue affects other communities through research. Are there other communities nationally or globally experiencing or working to address the same issue? What are they doing or what do they need? Consider how you can incorporate this information into your project plan.

*It is not enough to assume there is a link, you must do some research to define a national or global link.*

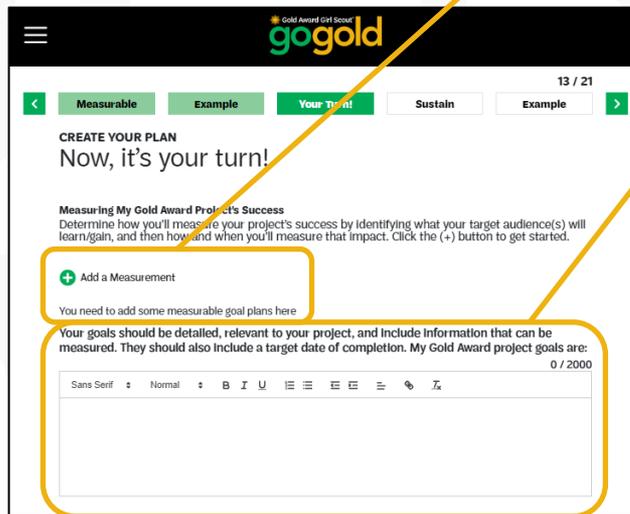
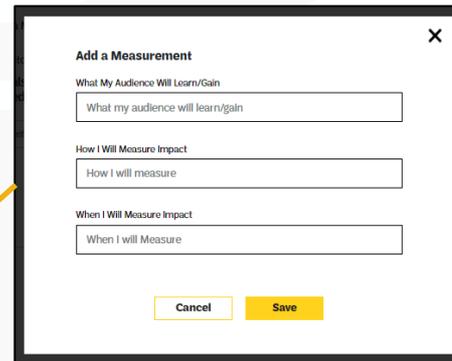
Tabs 11-13 will help you set specific project goals and determine how to measure the impact of your project.



Review information about measuring your impact on page 7 of [GSNCA's Guide to Going Gold](#).



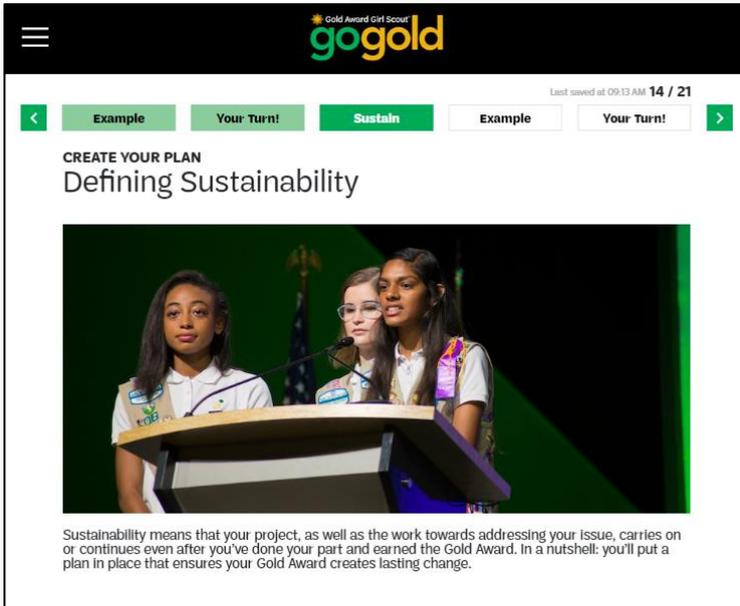
You should plan to include at least 2-3 methods to measure the impact of your project.



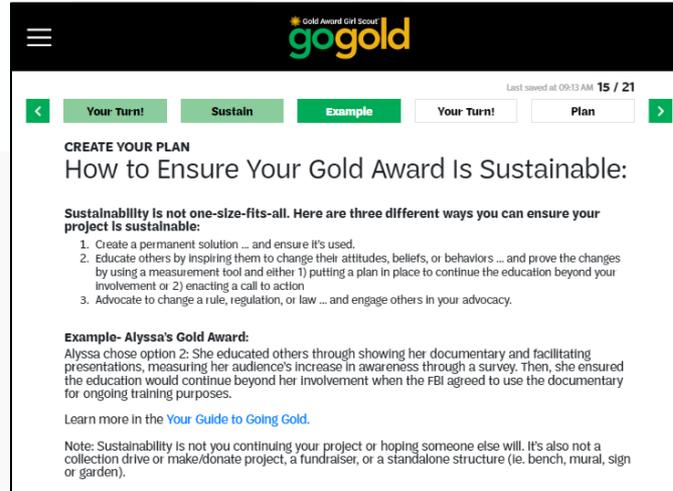
List specific/detailed goals for what you will accomplish through your project. Ensure you have included a way to measure the success of each individual goal listed.

*Example:*  
*Goal 1: Teach 25 students about climate. Measurement: Quiz students to see if they can define climate at the end of program.*  
*Goal 2: Create educational videos about my topic. Measurement: Report how many times videos are viewed or shared.*

Tabs 14-16 will help you ensure your project will continue to have a positive impact on your chosen issue in the future – even after your initial involvement has ended.

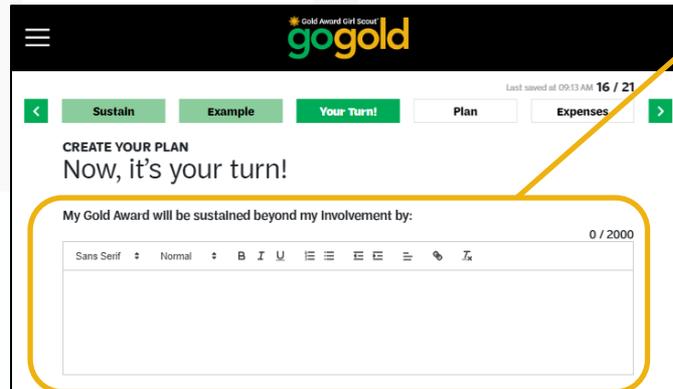


The screenshot shows the GoGold platform interface. At the top, there's a navigation bar with the GoGold logo and a hamburger menu. Below it, a progress bar shows five tabs: 'Example', 'Your Turn!', 'Sustain', 'Example', and 'Your Turn!'. The 'Sustain' tab is currently selected. The main content area is titled 'CREATE YOUR PLAN' and 'Defining Sustainability'. Below the title is a video player showing three young women at a podium. Underneath the video, there is a paragraph of text: 'Sustainability means that your project, as well as the work towards addressing your issue, carries on or continues even after you've done your part and earned the Gold Award. In a nutshell: you'll put a plan in place that ensures your Gold Award creates lasting change.'



The screenshot shows the GoGold platform interface. At the top, there's a navigation bar with the GoGold logo and a hamburger menu. Below it, a progress bar shows five tabs: 'Your Turn!', 'Sustain', 'Example', 'Your Turn!', and 'Plan'. The 'Example' tab is currently selected. The main content area is titled 'CREATE YOUR PLAN' and 'How to Ensure Your Gold Award Is Sustainable:'. Below the title, there is a paragraph: 'Sustainability is not one-size-fits-all. Here are three different ways you can ensure your project is sustainable:'. This is followed by a numbered list of three points: 1. Create a permanent solution ... and ensure it's used. 2. Educate others by inspiring them to change their attitudes, beliefs, or behaviors ... and prove the changes by using a measurement tool and either 1) putting a plan in place to continue the education beyond your involvement or 2) enacting a call to action. 3. Advocate to change a rule, regulation, or law ... and engage others in your advocacy. Below the list, there is an 'Example- Alyssa's Gold Award:' section with a paragraph of text. At the bottom, there is a note: 'Note: Sustainability is not you continuing your project or hoping someone else will. It's also not a collection drive or make/donate project, a fundraiser, or a standalone structure (ie. bench, mural, sign or garden).'

Review information about sustaining your impact on page 6 of [GSNCA's Guide to Going Gold](#).

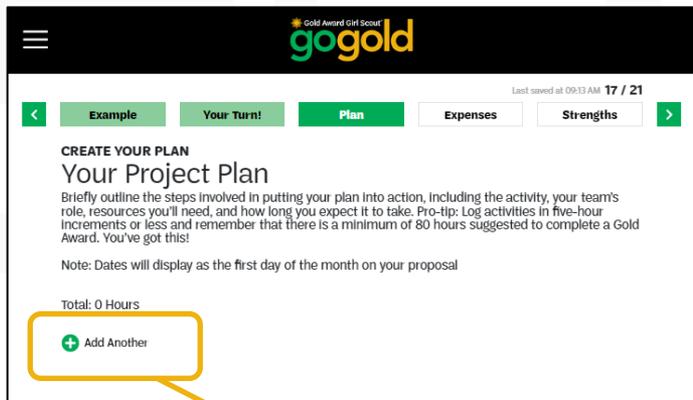


The screenshot shows the GoGold platform interface. At the top, there's a navigation bar with the GoGold logo and a hamburger menu. Below it, a progress bar shows five tabs: 'Sustain', 'Example', 'Your Turn!', 'Plan', and 'Expenses'. The 'Your Turn!' tab is currently selected. The main content area is titled 'CREATE YOUR PLAN' and 'Now, it's your turn!'. Below the title, there is a text input area with the placeholder text 'My Gold Award will be sustained beyond my involvement by:'. The input area has a character count '0 / 2000' and a rich text editor toolbar with options for font style, size, bold, italic, underline, list, link, and image.

Describe how will your project continue to have an impact beyond your involvement. Identify specific people or ways the project will be continued in the future.

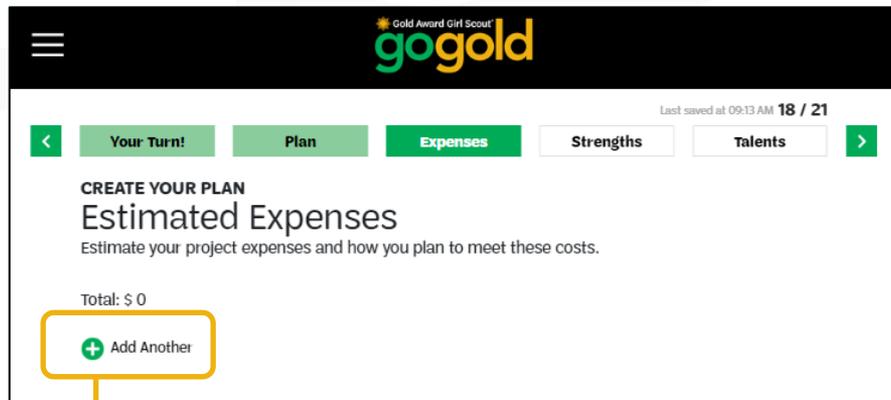
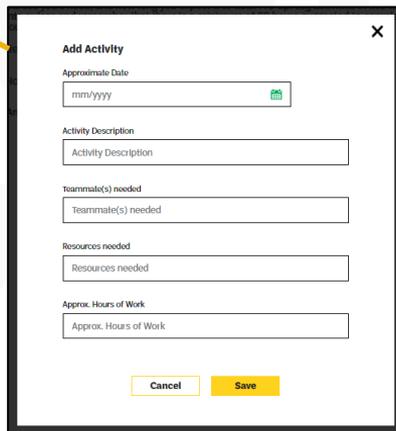
*Stuck? Don't be afraid to ask for help! Reach out to the GSNCA Highest Awards staff member for help if you need assistance.*

Tabs 17 & 18 will help make sure you're planning ahead by setting an estimated timeline and budget for your project.



Create a general timeline for your project. Estimate how much time each part of your project will take and set tentative dates for when you will complete each task.

**Remember:** Your Gold Award project should take about 80 hours of work to complete.

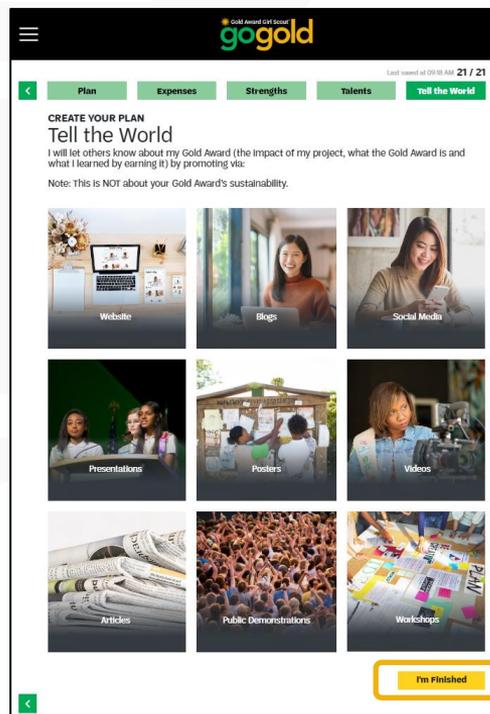
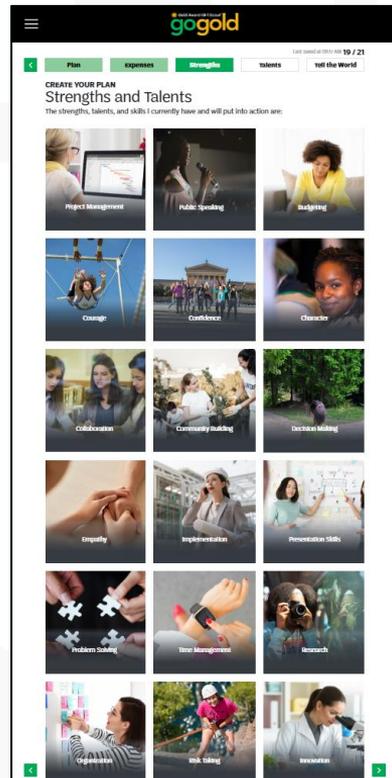
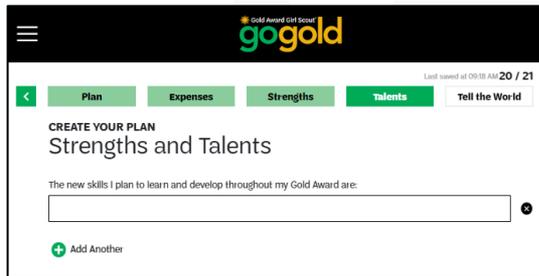


Create a basic budget for your project. List all potential expenses for your project and estimate the cost of each item. Include how you plan to fund each item. Most projects have at least some minor expenses.

**Remember:** It is your responsibility to ensure you are following [GSNCA's Money Earning Guidelines](#).

## GoGold Platform Tutorial: Step 4 – Create a Plan

On Tabs 19 & 20 you'll identify your strengths, talents and skills and think about how they will support each part of your project.



On Tab 21, think about how you will promote and present your plan to the community and inspire others to get involved.

*Note: This Tab is not asking about your project's sustainability, but rather how you plan to spread the word to others about what you are doing. Think of this as marketing for your project.*



Click the yellow “I’m Finished” button when you have filled in all the Tabs in Step 4. If you’ve missed anything in the section, a message will appear above the button listing the fields that need to be completed. The Tabs at the top of the screen requiring updates will also be outlined in red. Make the necessary updates, then click the yellow “I’m finished” button again.

Oops! There are required field(s) that are not filled out. Please review each tab in this step and make sure that all fields are complete.

- Description
- Theme
- Issue
- Root Cause
- Target Audience
- Your Turn!
- Your Turn!
- Your Turn!
- Plan
- Expenses
- Strengths
- Talents
- Tell the World

I'm Finished

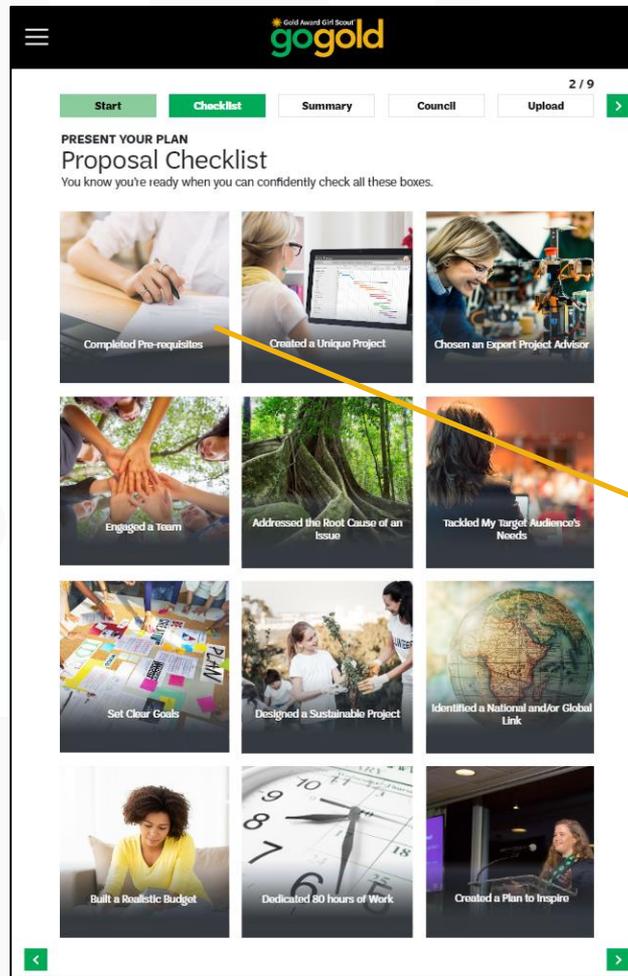
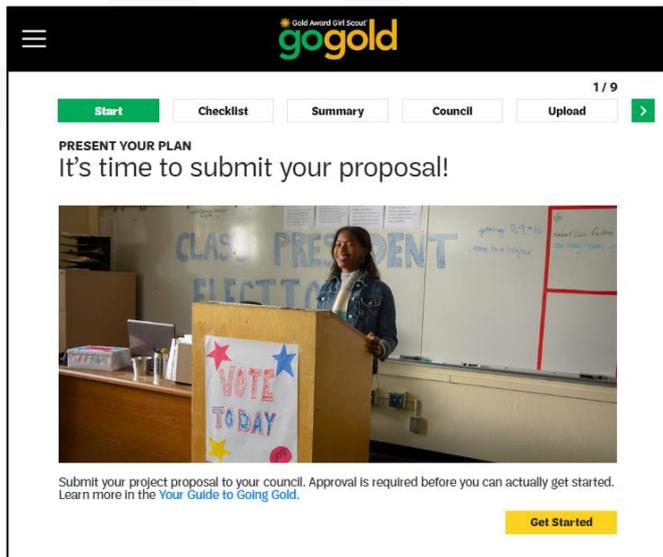
## Confirmation: Step 4 Complete



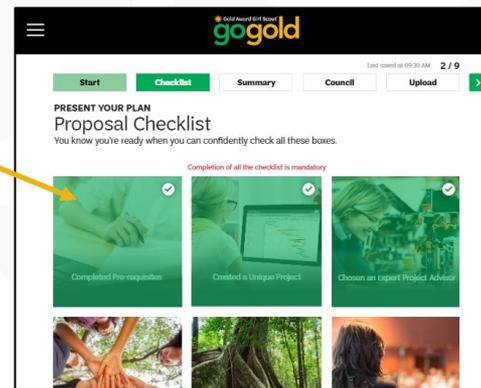
Click “Continue to Step 5” when you are ready to continue working. You can also access Step 5 directly from your Dashboard if you want to come back to work on it later.

## Step 5 – Present Your Plan

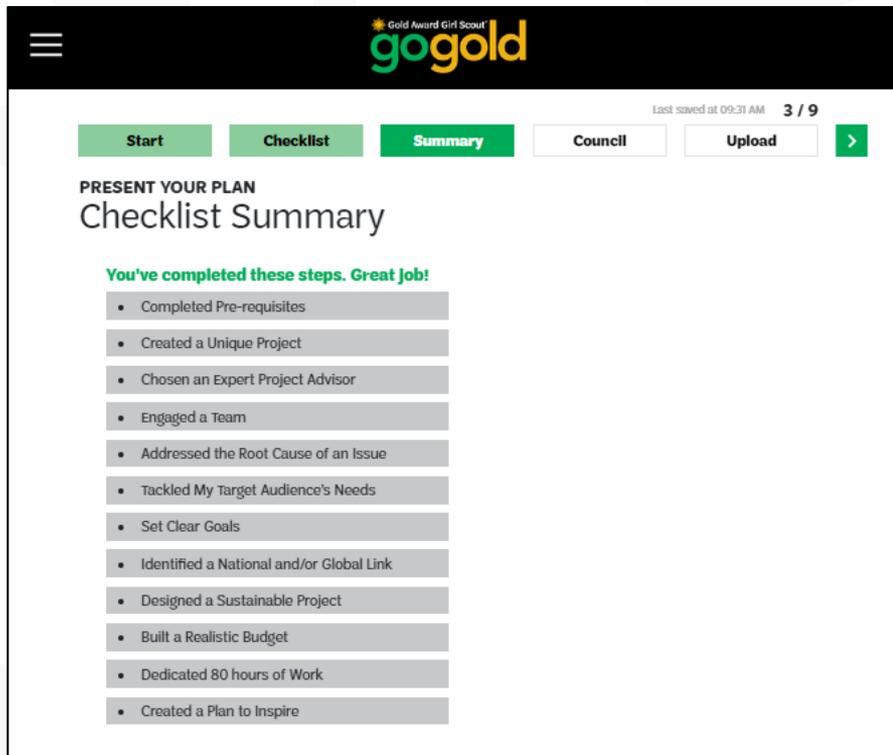
**Step 5** will help you review the plans you made in Step 4, make edits, and finalize your Project Proposal.



Carefully check to ensure you have completed each section fully and that no sections have been left blank. Click on each tile as you confirm the item has been completed. Tiles will turn green when selected. Click the tile again to deselect it.



Review the steps you've completed. Each item listed will turn gray when completed. Once all boxes are gray, you can move on to the next Tab.



The screenshot shows the 'PRESENT YOUR PLAN' section with a 'Checklist Summary' tab selected. The navigation bar includes 'Start', 'Checklist', 'Summary', 'Council', and 'Upload'. The 'Checklist Summary' section displays a list of 12 completed steps, each in a gray box:

- Completed Pre-requisites
- Created a Unique Project
- Chosen an Expert Project Advisor
- Engaged a Team
- Addressed the Root Cause of an Issue
- Tackled My Target Audience's Needs
- Set Clear Goals
- Identified a National and/or Global Link
- Designed a Sustainable Project
- Built a Realistic Budget
- Dedicated 80 hours of Work
- Created a Plan to Inspire

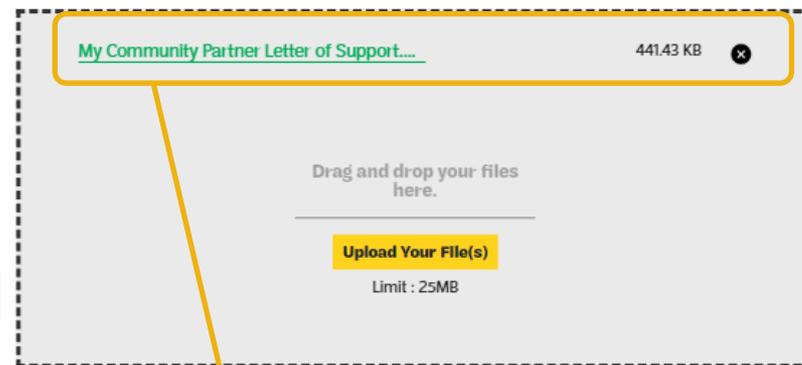
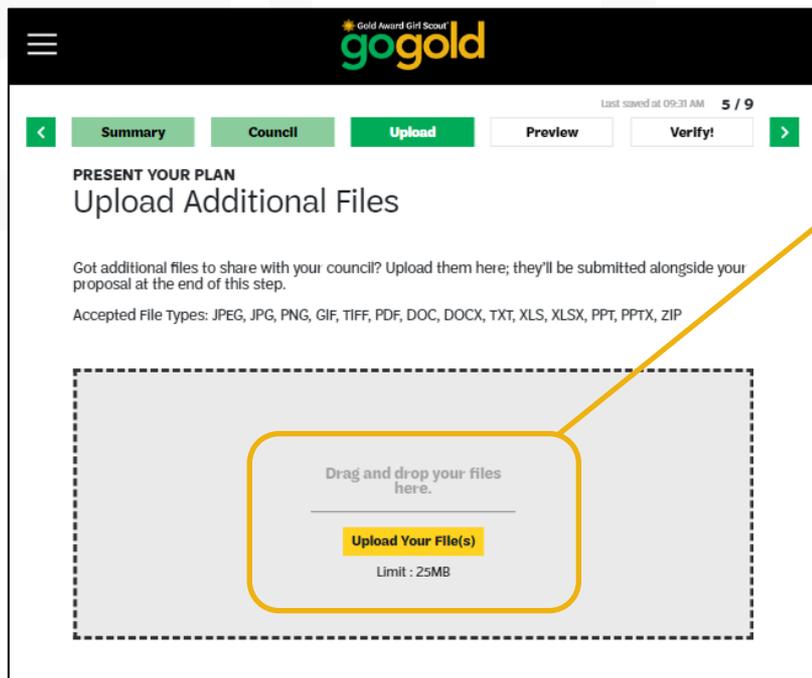


The screenshot shows the 'PRESENT YOUR PLAN' section with the 'Council' tab selected. The page title is 'Confirm Your Council'. The instruction reads: 'Is that your council's logo? If yes, proceed! If not, select the correct council from the drop-down menu.' A dropdown menu is shown with 'Girl Scouts of North-Central Alabama' selected. The Girl Scouts logo is also visible.

Confirm that you have selected “Girl Scouts of North-Central Alabama” as your council. This will ensure your proposal is submitted to the correct place. If the wrong council is shown, use the dropdown menu to select the correct one.

Upload any supporting documents here. This is where your [Community Support Letter](#) gets added to your proposal.

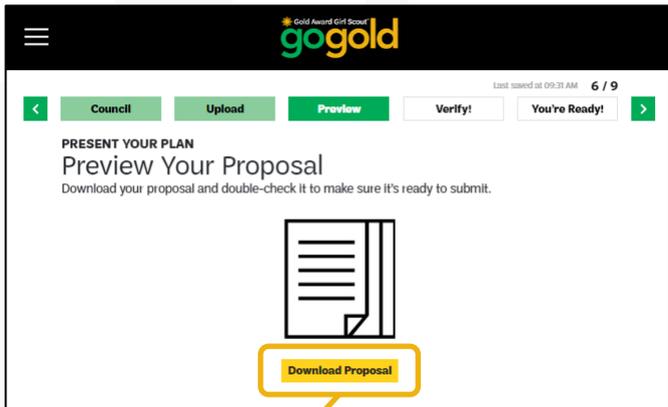
Drag and drop the file you need to upload from your computer into the gray box or select the yellow “Upload Your File(s)” button to bring up your file menu. Please note file sizes are limited to 25 MB.



**Remember:** *Community Support Letters are required to be submitted with the project proposal for any project that will be hosted or sustained by another organization.*

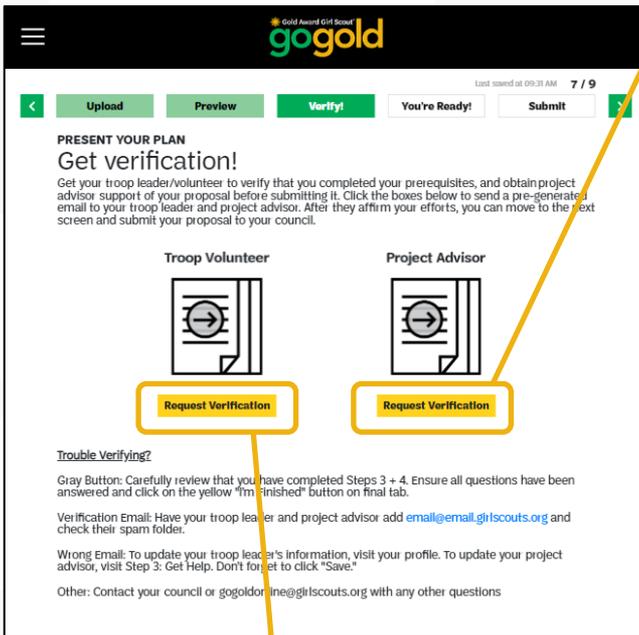
When your file is uploaded, you will see the title in green appear at the top of the gray box. To remove an uploaded file, click the black circle with the “x” to the right of the file name.

Review and proofread your completed project proposal on Tab 6 before sending it to your troop volunteer and project advisor for verification on Tab 7.



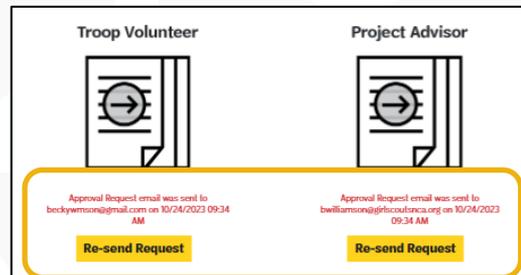
Clicking the yellow “Download Proposal” button will download a PDF copy of your proposal. Proofread it and consider having a team member review it with you to ensure the details are clear. If you need to make edits, return to the appropriate Tab in GoGold to make changes, then download a new copy of the proposal for review.

**Tip:** Use the Gold Award Project Proposal Rubric to review your proposal before submitting it for approval.



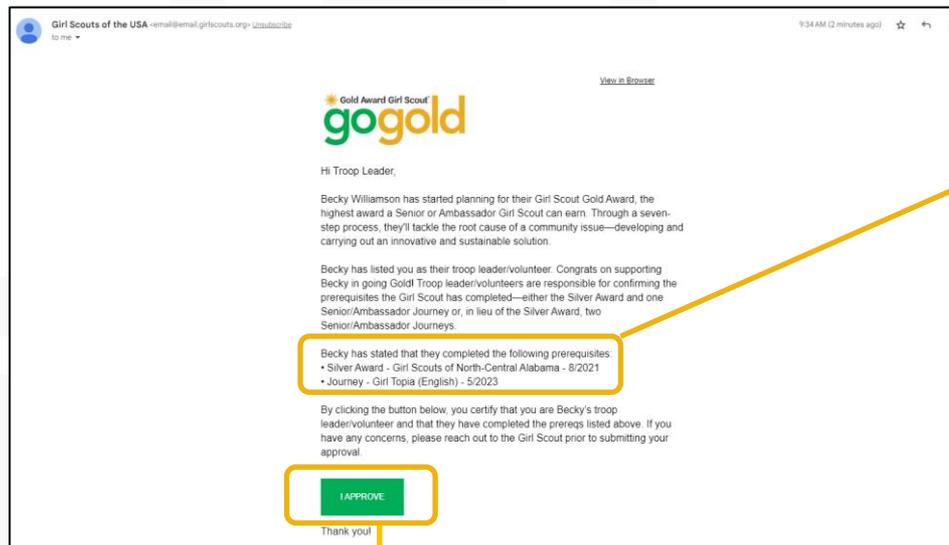
Click the yellow “Request Verification” button to send the request. Troop Volunteer will be asked to verify completion of your prerequisites.

Click the yellow “Request Verification” button to send the request. Project Advisor will be asked to verify that they worked with you to create the project plan. They will receive a copy of your project proposal to review to ensure they agree to endorse your plans.

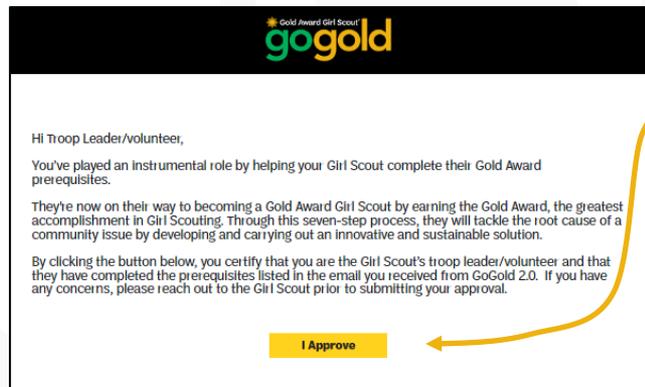


Red confirmation message including date and time will appear when Approval Request is sent. If you need to re-send a request, click the yellow “Re-Send Request” button under the verification to send a new message.

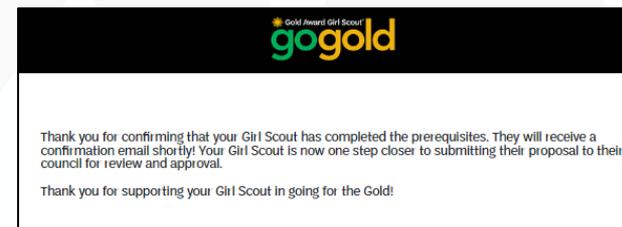
The Troop Volunteer listed in your account will receive an email including the prerequisite information you provided in your proposal. Troop Volunteers must confirm that these items have been completed before you can submit your Gold Award Project Proposal for Approval.



This section will list the title and date of the prerequisites listed as completed in your proposal.

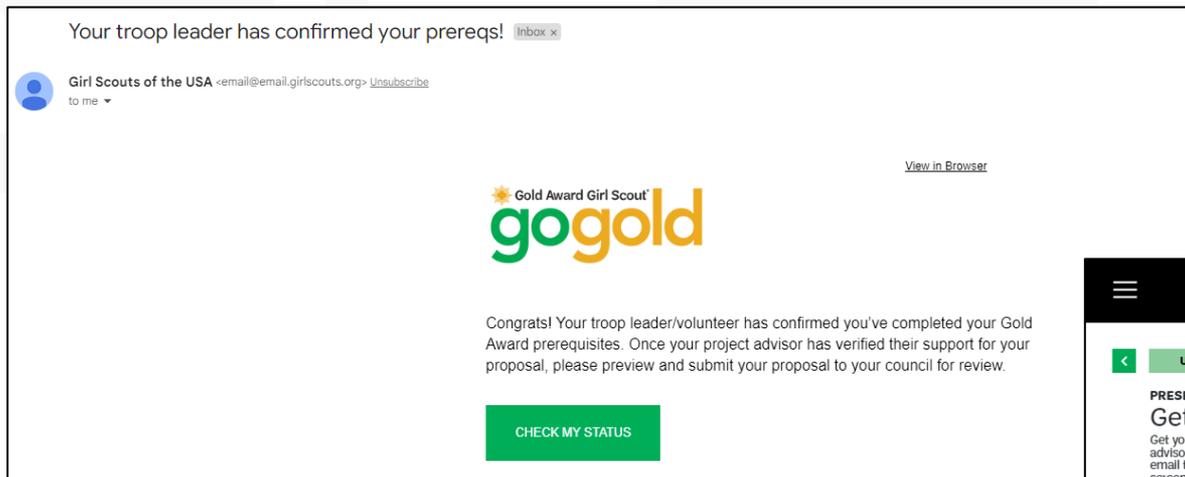


The “I Approve” button in the email will take the Troop Volunteer to GoGold. Here, the leader must click the yellow “I Approve” button to confirm your completion of the Gold Award prerequisites.



Confirmation message will appear when approval is completed.

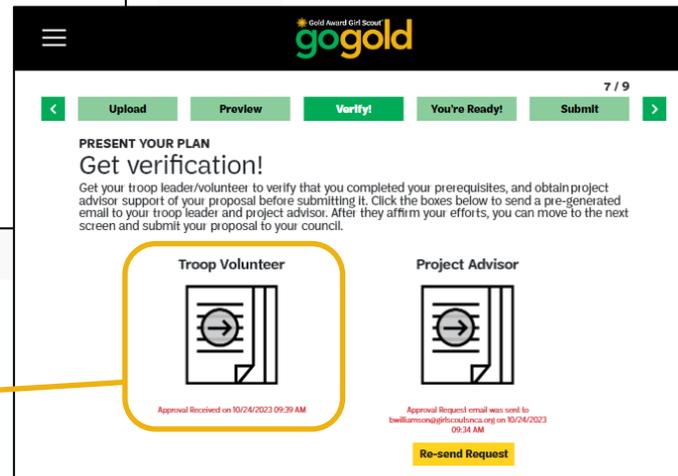
Girl Scout will receive a confirmation email when Troop Volunteer has completed the verification.



**Remember:** If you are having trouble receiving approval, double check the email address verifications were sent to (in red confirmation message) and remind your Troop Leader and Project Advisor to check their “spam” folders.

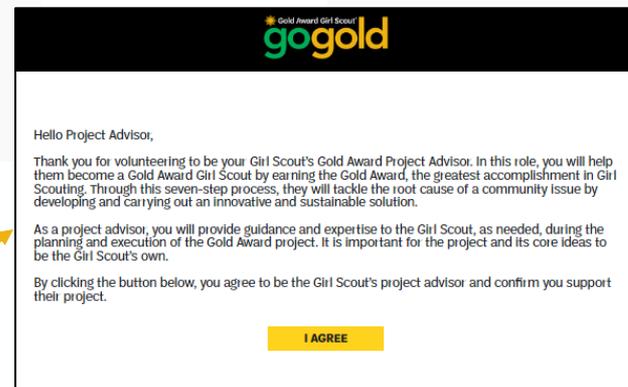
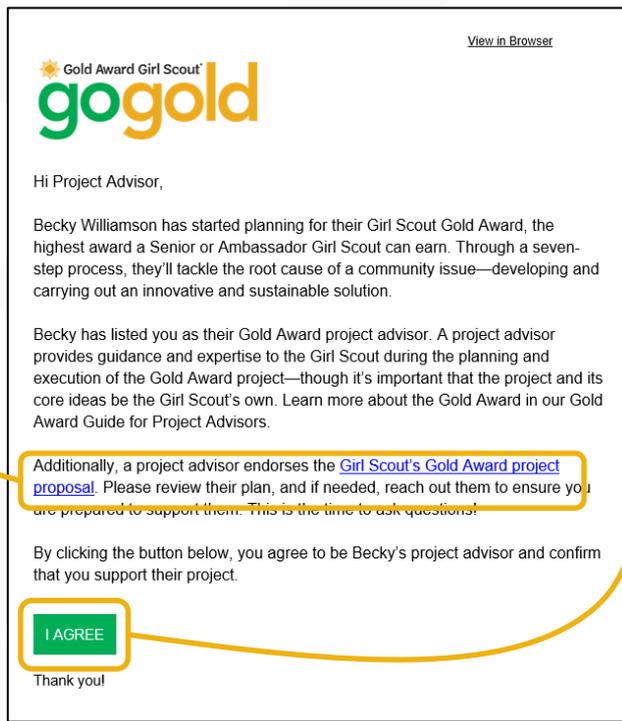
**Tip:** To ensure they receive all email messages from GoGold, please recommend troop volunteers add [email@email.girlscouts.org](mailto:email@email.girlscouts.org) to their contact list.

Yellow “Re-send Request” button will disappear when approval is received and red message displaying time and date of approval will appear instead.



Your project advisor will receive an email including a link to review your project proposal. Project Advisor must approve your proposal before you can submit it for council approval.

Link to download PDF copy of your project proposal.



The “I Agree” button in the email will take the project advisor to GoGold. Here, they must click the yellow “I Agree” button to confirm their role in your Gold Award project.

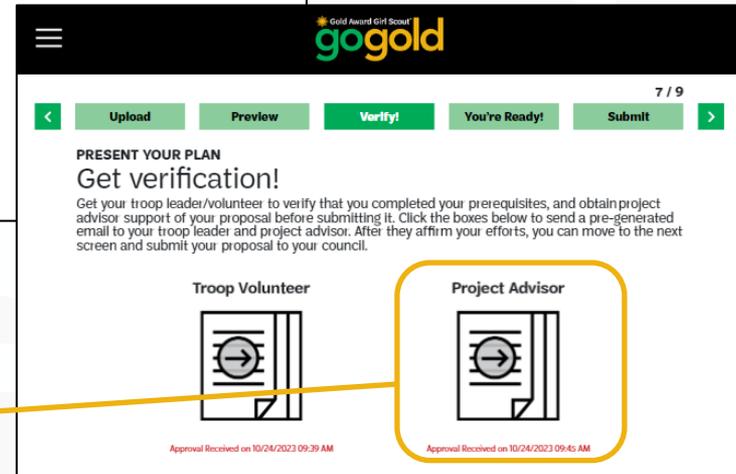


Confirmation message will appear when approval is completed.

Girl Scout will receive a confirmation email when project advisor has completed the verification.

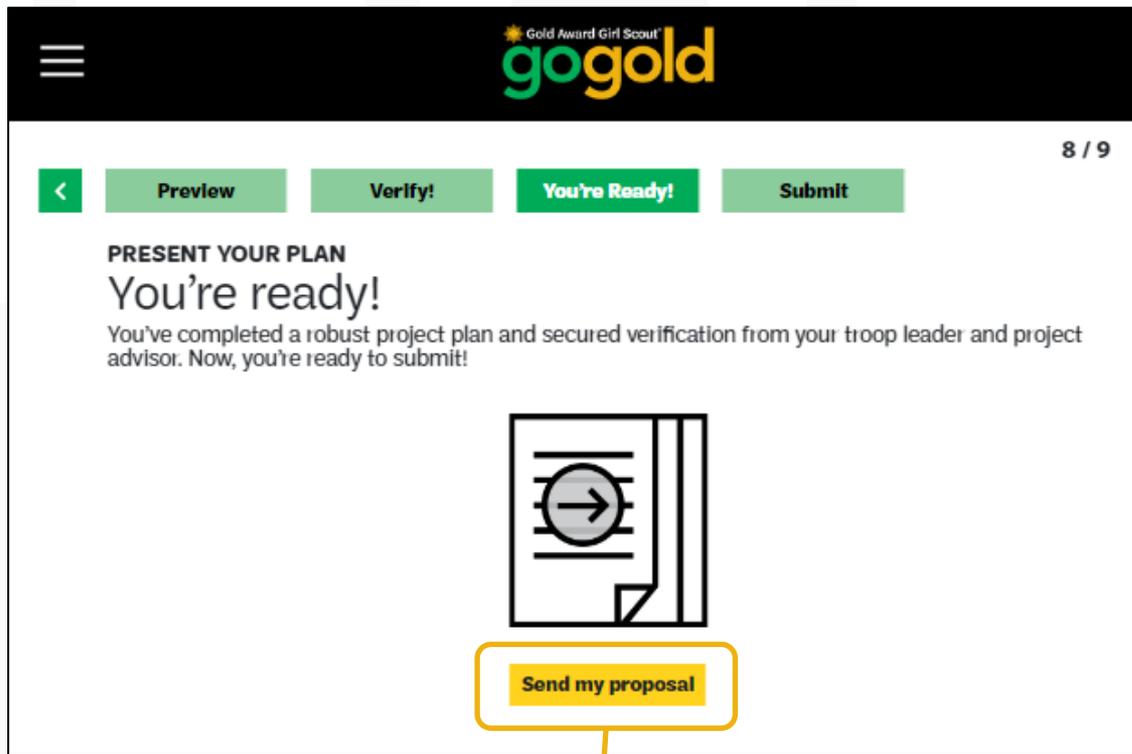
**Remember:** If you are having trouble receiving approval, double check the email address verifications were sent to (in red confirmation message) and remind your Project Advisor to check their “spam” folders.

**Tip:** To ensure they receive all email messages from GoGold, please recommend project advisor add [email@email.girlscouts.org](mailto:email@email.girlscouts.org) to their contact list.



Yellow “Re-send Request” button will disappear when approval is received and red message displaying time and date of approval will appear instead.

**Note:** When both approvals have been received, you must return to GoGold to submit your project proposal to GSNCA.



The screenshot shows the GoGold platform interface. At the top, there is a black header with a white hamburger menu icon on the left and the 'gogold' logo in green and yellow on the right. Below the header, a white navigation bar contains four green buttons: a back arrow, 'Preview', 'Verify!', and 'You're Ready!' (which is highlighted in a darker green), and 'Submit'. In the top right corner of the white area, the text '8 / 9' is displayed. The main content area has the heading 'PRESENT YOUR PLAN' and a large 'You're ready!' message. Below this, a paragraph states: 'You've completed a robust project plan and secured verification from your troop leader and project advisor. Now, you're ready to submit!'. In the center, there is an icon of a document with a right-pointing arrow. Below the icon is a yellow button with the text 'Send my proposal'.

Click “Send my proposal” to submit your proposal to GSNCA for review and approval.

You may include an email address here if you would like a copy of your proposal submission sent to someone in addition to council staff.

Submission message is automatically generated by GoGold. You may edit this message if you would like, but it is not required.

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**PRESENT YOUR PLAN**  
**Submit your proposal!**  
It's time to send your proposal to your council for review and approval. Before you send, review the email below and customize it if you want.

Cc:

Subject:

Email Body:

These files are attached and will be sent to every recipient in the message.  
[My Community Partner Letter of...](#) 441.43 KB

**Send to Council**

Confirm that any files you attached on the “Uploads” Tab are listed here. If any are missing, return to [Tab 5](#) to attach missing files.

**Pause. Take a deep breath.**  
Are you sure you want to submit your proposal? Click “yes, send it” when you're ready!

**Cancel** **Yes, send it!**

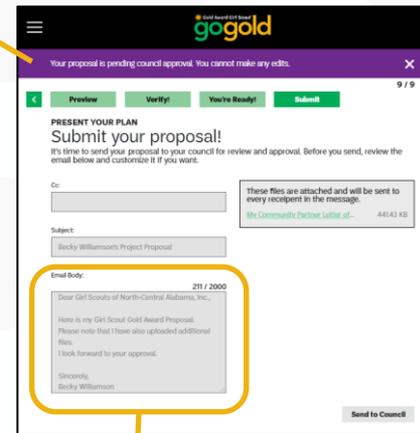
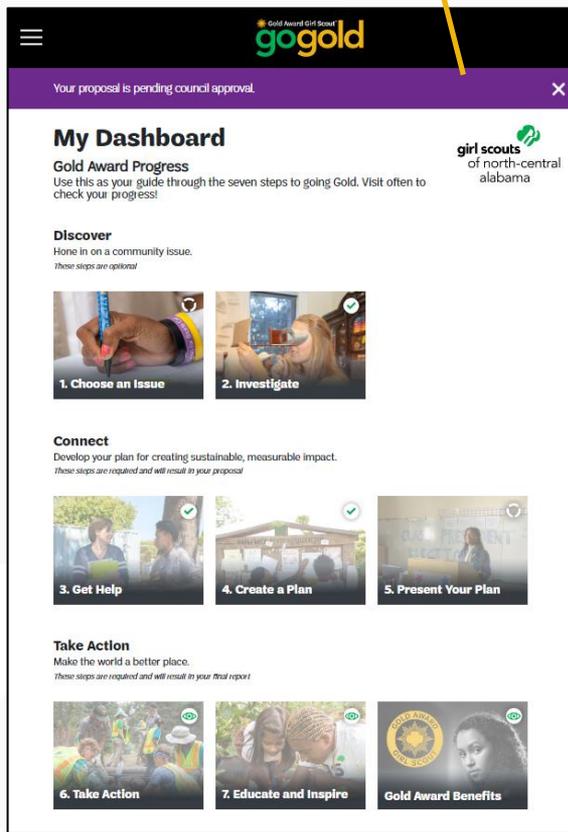
When you are sure you are ready, click the yellow “Send to Council” button to submit your proposal. A pop-up window confirming that you are ready to send will appear. Click “Yes, send it!” to submit it, or “Cancel” to make edits before sending.

## Confirmation: Step 5 Complete



The next step in the process is to present your plan to the Gold Award Committee for approval. Committee members will review your written proposal before your presentation.

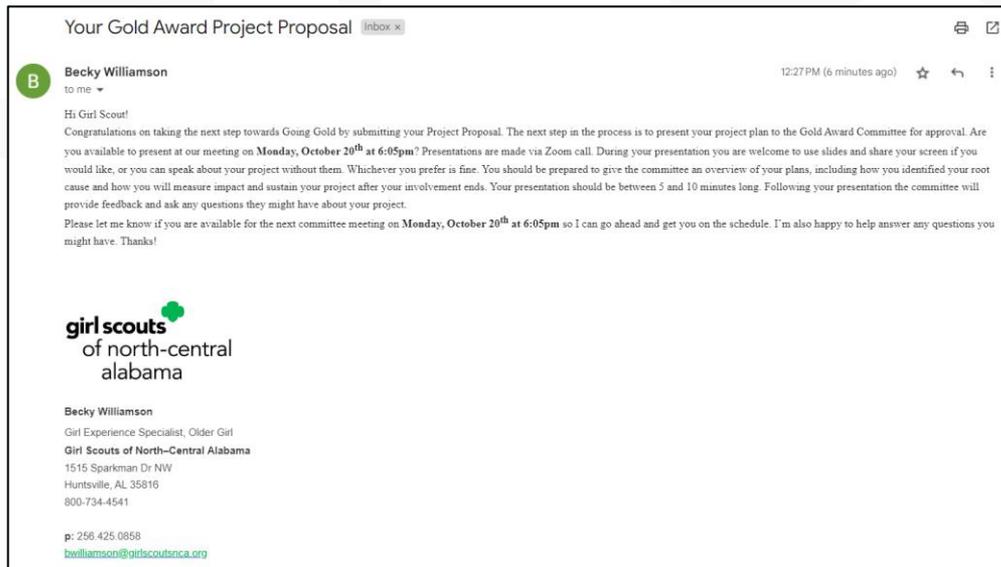
Status bar will be updated to pending council approval.



Your project proposal will be locked to edits (all fields will be grey) while under review.

*If you need to make changes while your proposal is under review by council staff and the Gold Award Committee, you will need to request access by emailing [mygoldward@girlscoutsnca.org](mailto:mygoldward@girlscoutsnca.org).*

## Schedule Your Presentation



Girl Scouts will receive a presentation scheduling email from the GSNCA Highest Awards staff member once the proposal has been reviewed for completeness. The email will include the next available presentation time and basic information about what to expect.

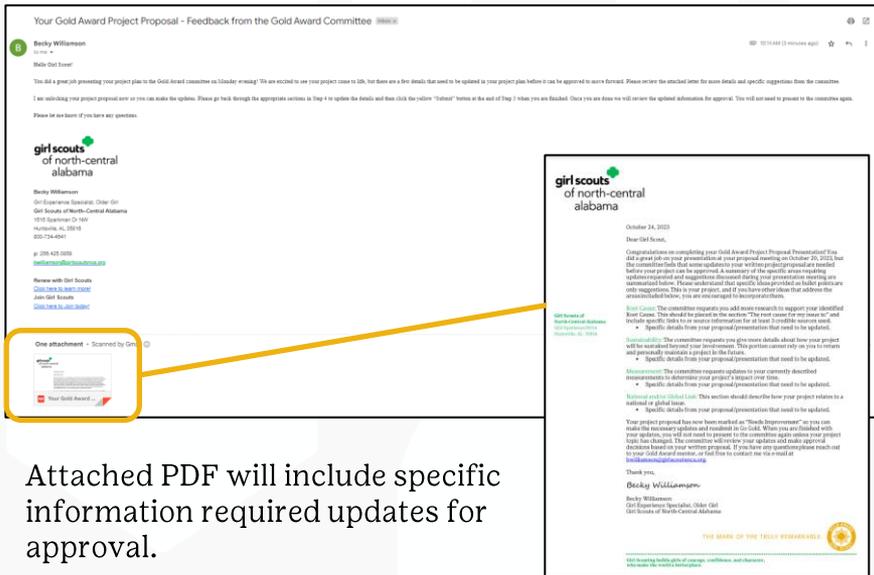
Girl Scouts must confirm their presentation time by responding to this email. Unconfirmed appointments will be reassigned to other Girl Scouts.

Troop Volunteers listed in GoGold are copied on all scheduling emails to keep them informed of where girls are in the process. It is not their responsibility to confirm or attend the presentation.

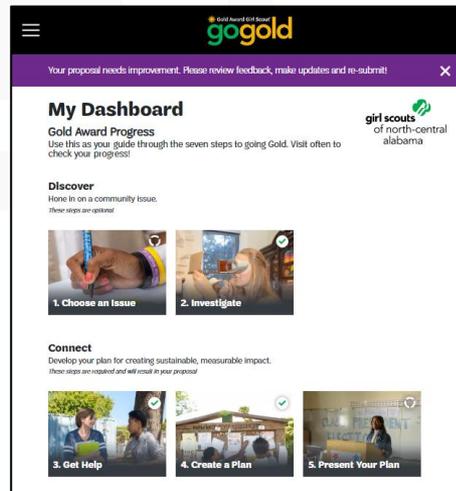
See page 17 of [GSNCA's Guide to Going Gold](#) for more information about proposal presentations.

## After Your Presentation, the Gold Award Committee will mark your proposal as either “Approved” or “Needs Improvement”.

For proposals requiring updates, Girl Scouts will receive an email from GSNCA that includes a letter describing specific updates requested and suggestions on ways to improve the project plan. This is based on feedback given by the Gold Award Committee during the proposal presentation.

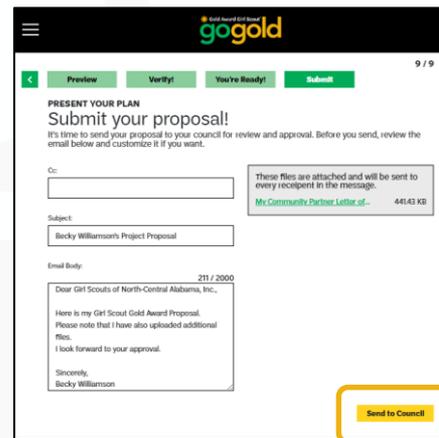


Attached PDF will include specific information required updates for approval.



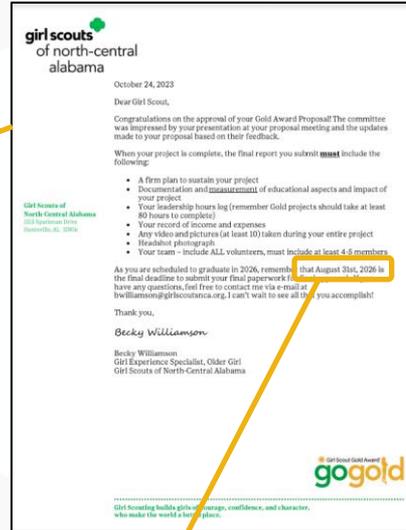
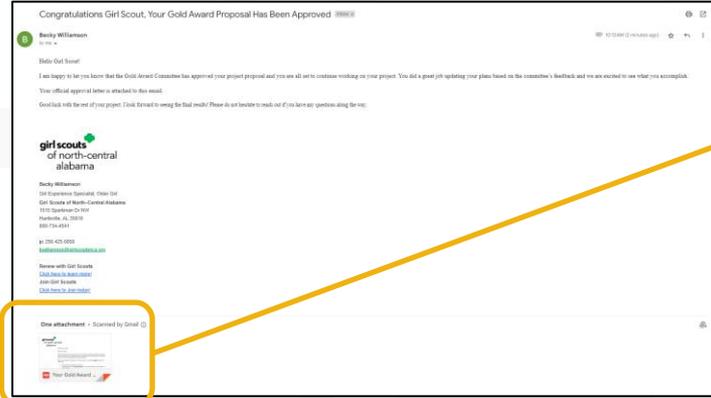
Your project proposal will be unlocked so you can make required updates. Navigate to the appropriate Tabs, make updates, then resubmit your proposal on Tab 9 of Step 5.

Girls that make updates to their proposals will not be required to have project advisors reverify proposals and will not need to present to the Gold Award Committee unless their project plans change completely.

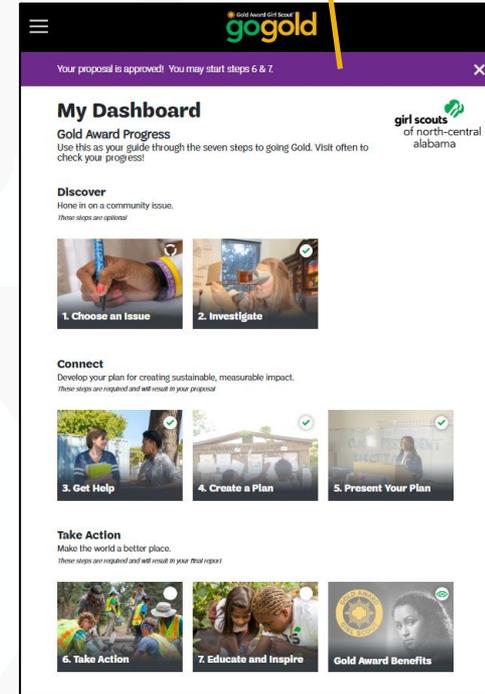


Be sure to click the yellow “Send to Council” button when your updates are complete to re-submit your proposal for approval.

When your project proposal is approved, you will receive an approval email from GSNCA including an official approval letter and a confirmation from GoGold that you can continue working on your project.



Status bar in GoGold will be updated to approved.

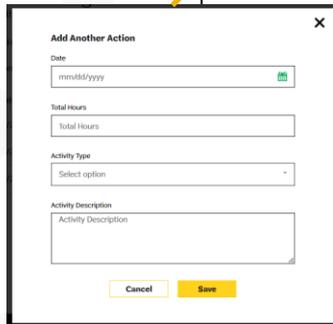
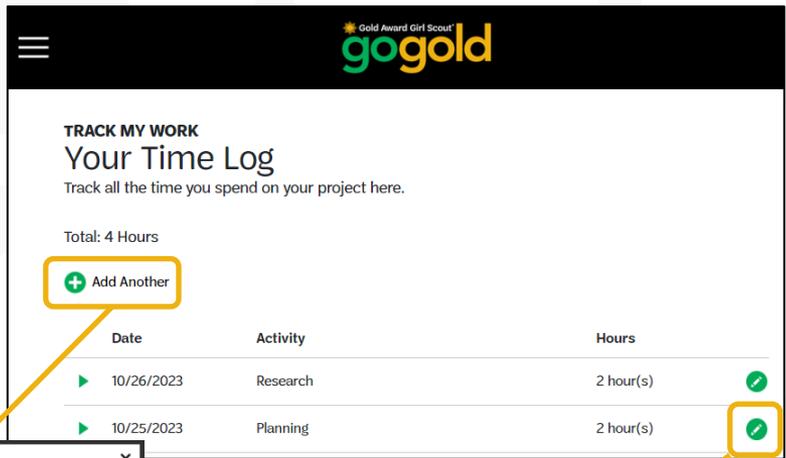


PDF of your official approval letter will include deadline information for your final project. Your eligibility is dependent on when you graduate from high school. If your graduation date is incorrect, you must reach out to council staff to update your information.

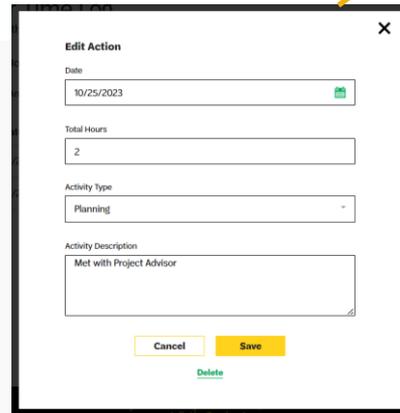
## Step 6 – Take Action

**Step 6** will help you stay organized and track your progress as you carry out your plans.

*If you choose to track your project details on paper, be sure to transfer the information into GoGold periodically to save yourself some time at the end of your project. Information entered in Step 6 is required and will automatically transfer to your Final Report.*



Track your time as you work on your project. Select “Add Another” each time you work on a task for your project and click “Save” to add it to your time log.



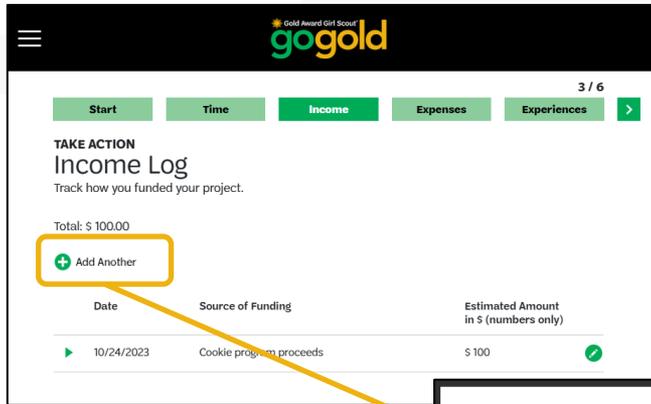
To edit an entry, select the green pencil icon. Update the information then click “Save” to update your log.

To delete an entry, click the “Delete” button at the bottom of the edit window.

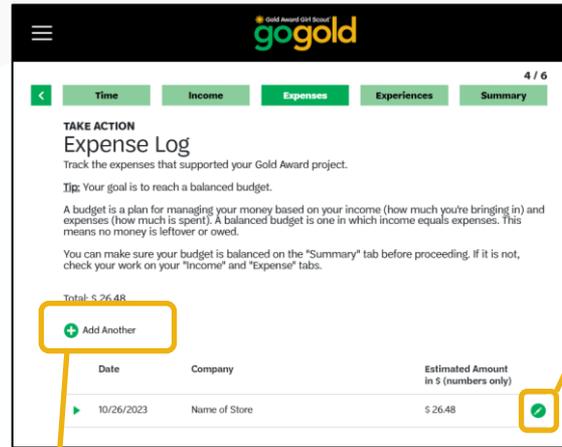
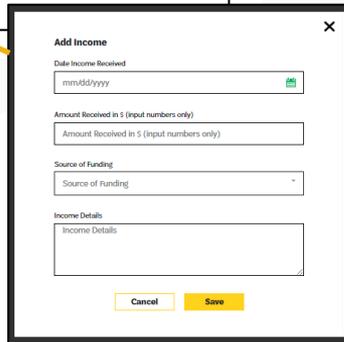
You are required to create and balance a budget for your project. Track all income and expenses for the project on Tabs 3 & 4.

**Remember:** It is the Girl Scout's responsibility to ensure they are following [GSNCA's Money Earning Guidelines](#) for funding their projects.

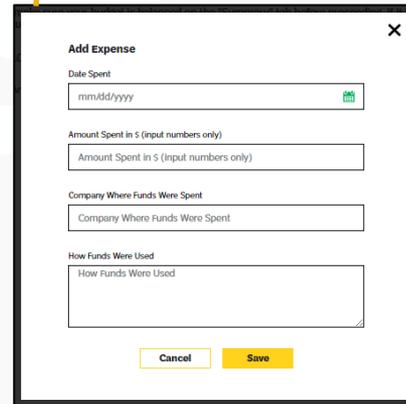
**Please Note:** Project budgets must balance out to \$0 at the end of your project. This means your amount of Expenses equals the amount of Income for the project. Every dollar must be accounted for.



Track your income as you work on your project. Select “Add Another” each time you receive money for your project and click “Save” to add it to your Income Log. Be sure to include any In-Kind Donations with an estimated value.

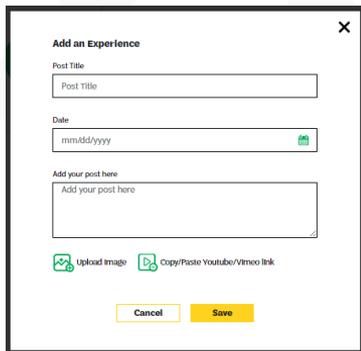


Click the green pencil icon if you need to edit or delete an entry from your income or expense logs.

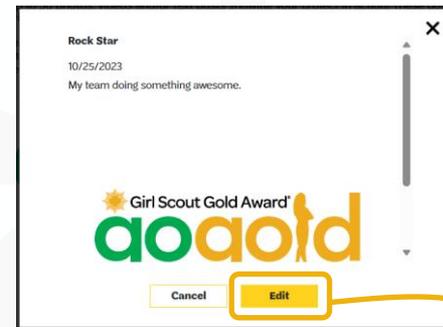
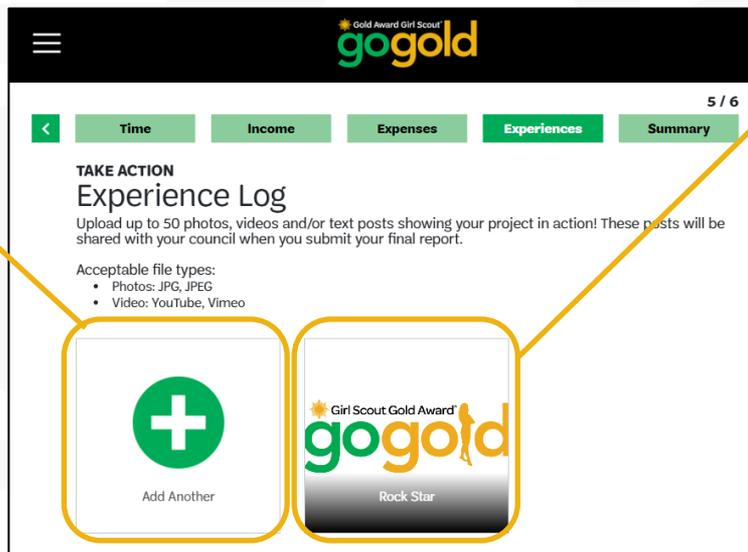


Track your expenses as you work on your project. Select “Add Another” each time you spend money for your project and click “Save” to add it to your Expense Log. Be sure to keep track of your receipts to help you stay organized.

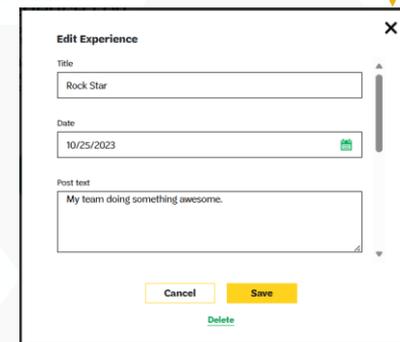
Photos and videos are a great way to share your project’s progress. Upload photos and videos throughout your project to help tell the story of what you’ve done on Tab 5. These files will be included with your Final Report.



Select “Upload Image” or “Copy/Paste Youtube/Vimeo link” to include your media. Be sure to write a clear description of what is happening in the attached media. Click “Save” to add it to your report.



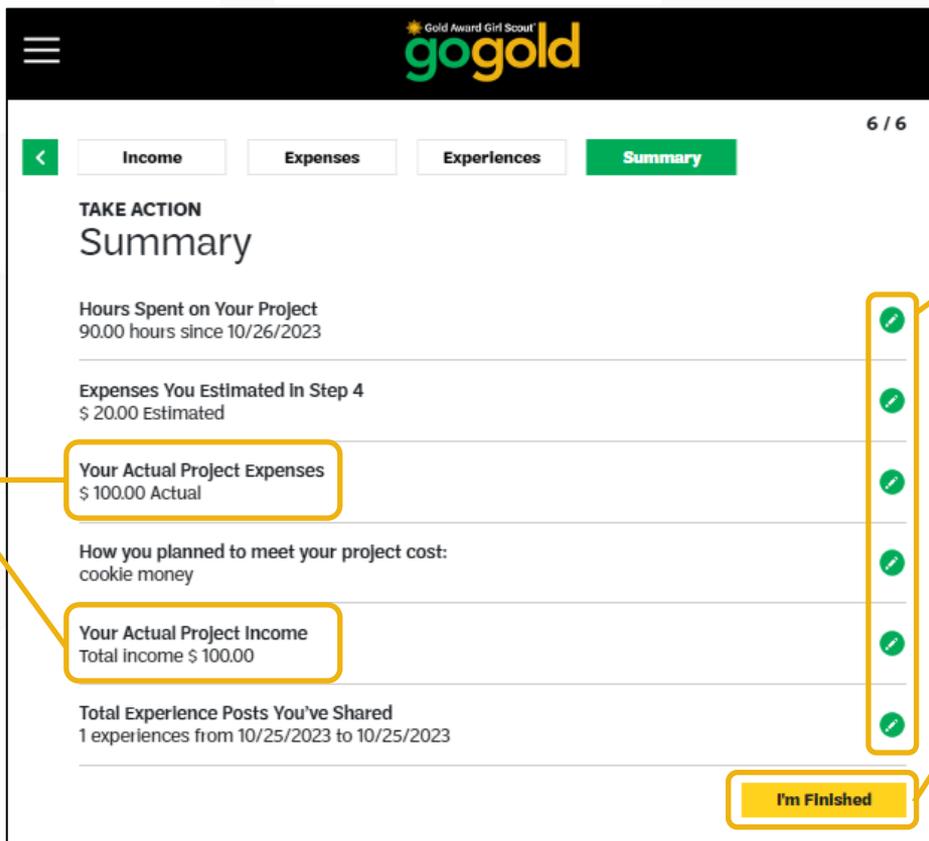
To edit or delete an uploaded file, click on the image tile, then select “Edit”. Update the details then click “Save” or click “Delete” to remove the file.



**Please Note:** Photos and videos uploaded on this Tab CANNOT be downloaded from your report and will not be shared outside of your project proposal, however you should still obtain permission to use images from anyone included in photos before adding them to your GoGold Account using [GSNCA’s Photo Release Form](#).

Tab 6 summarizes all information added on Tabs 2-5. When you are finished with your project, review all of the information entered to make sure everything looks correct.

Remember, your Expenses and Income numbers should match to demonstrate a balanced budget. If yours do not match, review the information you have entered to ensure you have not left anything out.



Selecting the pencil icon will take you to the Tab for each item so you can make any necessary edits.

When you have finished your project and entered all your information, click "I'm Finished" to start working on your Final Report.

## Confirmation: Step 6 Complete

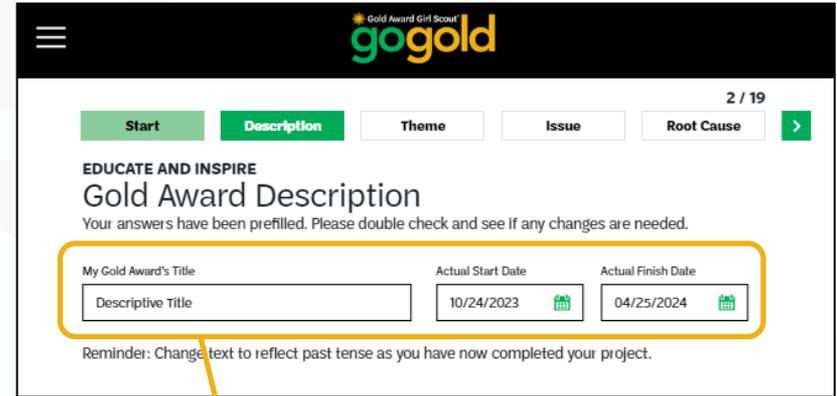


Click “Continue to Step 7” when you are ready to continue working. You can also access Step 7 directly from your Dashboard if you want to come back to work on it later.

## Step 7 – Educate and Inspire

**Step 7** will help you create and submit your Final Report for approval.

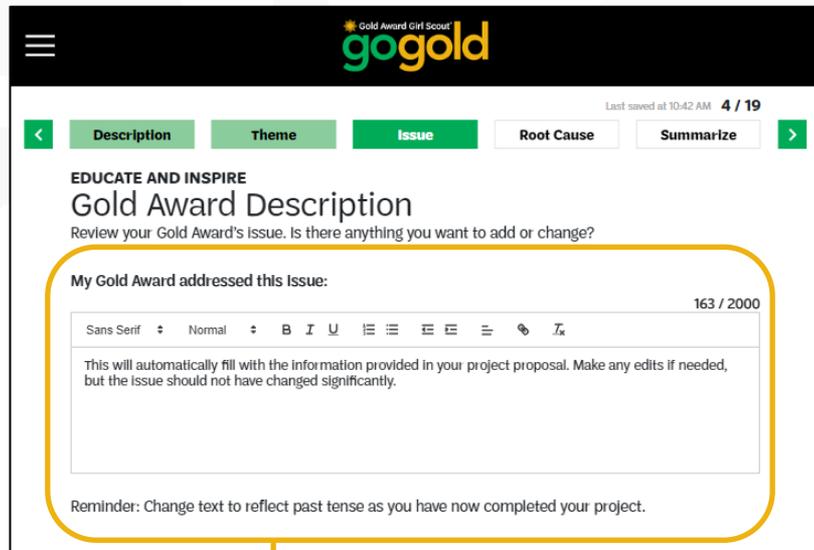
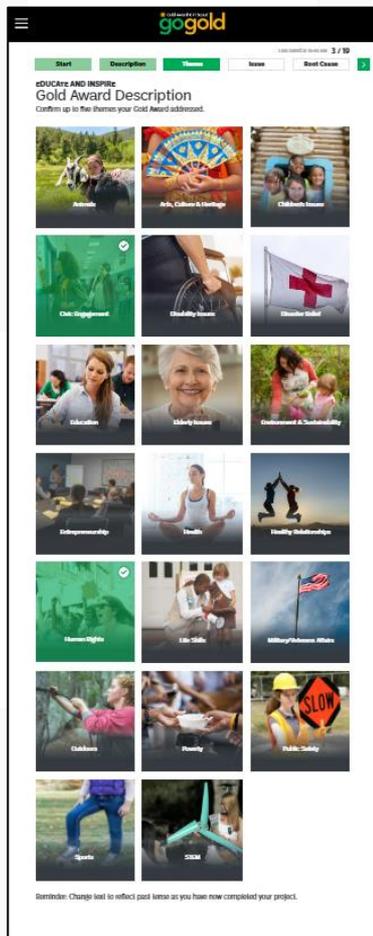
*Much of the information in your Final Report will be pre-populated from your proposal entries. You need to review and update your answers and add context to accurately reflect your project. New questions are also asked, so pay close attention to all instructions as you complete each Tab in this step.*



Edit your title and dates if needed. Dates should be the actual start and finish dates for your project, not the estimated dates provided in your proposal.

**Tip:** Details are key in Step 7. Provide as much detail as possible for every question asked.

Adjust the themes selected if needed. Click on each tile to select or de-select it. Tiles will turn green when selected.



Edit this information to be in past-tense, since you have now taken action to address the issue.

If you learned more information about your issue as you completed your project, be sure to include that here as well.

This box is pre-populated with the response in your project proposal. Make minor edits to change to past-tense.

This box requires you to write a new response. Include a thorough description of specific actions you took to address the identified root cause described above. Since you have completed the actions, this should be written in past tense.

**Tip:** Review your time log and the goals listed in your project proposal to ensure you include a thorough description of what you did.

This Tab is pre-populated with information from your project proposal. Update the information to include specific details about your project.

Click “Add Another” to include details about additional measurements you tracked during your project.

Changes detected 7 / 19

EDUCATE AND INSPIRE  
Summarize your Gold Award Project  
Review and/or update how you measured your project's success:

+ Add Another

What my audience learned/gained	How I measured Impact	When I measured Impact
▶ Specific Knowledge or Skill	Method Used (survey, view ...	After information was share...

Your goals should be detailed, relevant to your project, and include information that can be measured. They should also include a target date of completion. Review and/or update your Gold Award project's goals here.

Sans Serif Normal B I U 197 / 2000

The specific goals you set for your project should be included here. If you added or adjusted your goals during your project, make sure you update the goals and measurements listed in this section.

Reminder: Change text to reflect past tense as you have now completed your project.

Did your plans to measure your impact change as you carried out your project? Click the green pencil icon to edit any measurements that changed over the course of your project. If you measured impact in a different way than originally planned, delete any measurements you did not collect and use the “Add Another” button to describe what you actually did.

This box will pre-populate with goals listed in your project proposal. Did your goals change as you were working on your project? Be sure to update your goals here to reflect your actual project goals.

Tab 8 summarizes the results of your action. This is where you include data collected through your measurements to prove your project had an impact on the community.

Review project goals listed on Tab 7 and include information about how each goal was met. Provide the measurement data you collected as proof of how you achieved the goal.

*Example:*

*Goal 1: Teach 25 students about climate.*

*Measurement: 25 out of 30 students could accurately define climate at the end of program.*

*Goal 2: Create educational videos about my topic.*

*Measurement: I created 3 videos. Videos were viewed 364 times and shared on social media 15 times.*

The screenshot shows the GoGold platform interface for summarizing a Gold Award project. The top navigation bar includes a hamburger menu, the GoGold logo, and a user profile icon. Below the navigation bar, there are tabs for 'Summarize', 'Goals', 'Results', 'Reflect', and 'Shout!'. The main content area is titled 'EDUCATE AND INSPIRE Summarize Your Gold Award Project'. It features three text input fields, each with a character count and a rich text editor toolbar. The first field is titled 'Share if/how you reached your goals. My results were:' and has a character count of 232 / 2000. The second field is titled 'The skills, knowledge, and/or attitudes my target audience gained are:' and has a character count of 81 / 2000. The third field is titled 'I know that my audience gained the desired skills or knowledge because:' and has a character count of 285 / 2000. Each field contains a text area and a rich text editor toolbar. The first and second fields are highlighted with yellow boxes and arrows pointing to the example text on the left. The third field is highlighted with a yellow box and an arrow pointing to the example text on the right.

Describe the educational aspect of your project here. What did your target audience learn through your action? Be specific.

Provide specific data you collected to prove that your audience learned what is described in the box above.

Tab 9 summarizes your project’s sustainability, national/global link, and leadership.

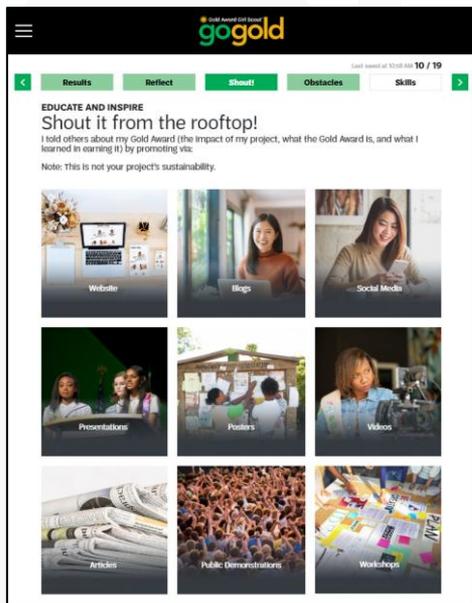
Clearly describe how your project will continue to have an impact on the issue now that your involvement has ended.

**Remember:** Gold Award projects must create a permanent solution or be actively sustained by someone other than the Gold Award Girl Scout in the future to meet sustainability requirements for the award. Refer to GSNCA’s Guide to Going Gold for more information.

Describe how you showed leadership throughout your project. Be specific about what you did.

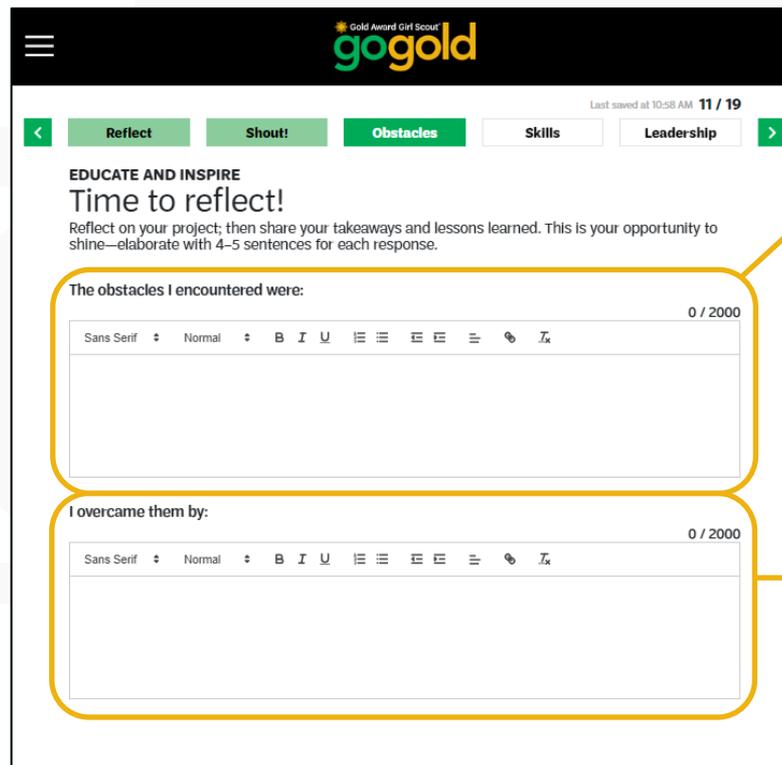
The screenshot shows the 'Reflect' tab in the GoGold platform. The page title is 'EDUCATE AND INSPIRE Summarize your Gold Award'. Below the title is a sub-header: 'Reflect on and share your Gold Award's sustainability, national and/or global link, and how you led your team.' There are three text input fields, each with a character count of 0/2000. Each field has a rich text editor toolbar with options for font style (Sans Serif), size (Normal), bold (B), italic (I), underline (U), list (bulleted and numbered), link, unlink, and text color. The first field is for sustainability, the second for national/global link, and the third for leadership.

Were you able to use the National or Global link identified in your proposal to inform your project plan? Describe the national or global link you identified and include information about how this link informed or impacted your project.



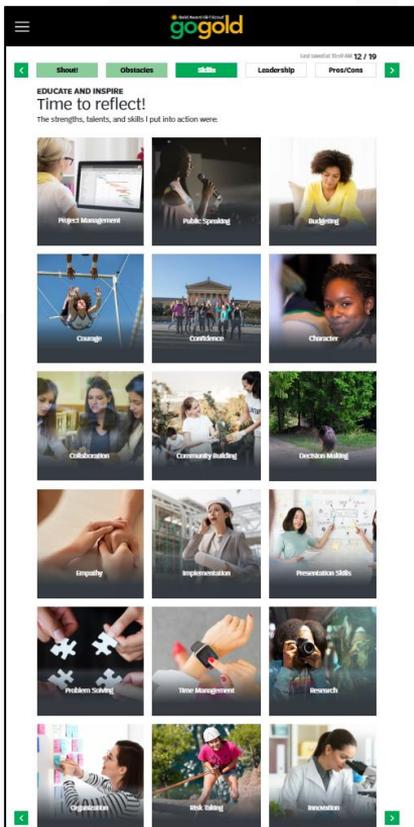
On Tab 10, select the methods you used to promote your project to educate and inspire your community to get involved.

Tab 9 gives you the opportunity to start reflecting on what you experienced through earning the Gold Award.



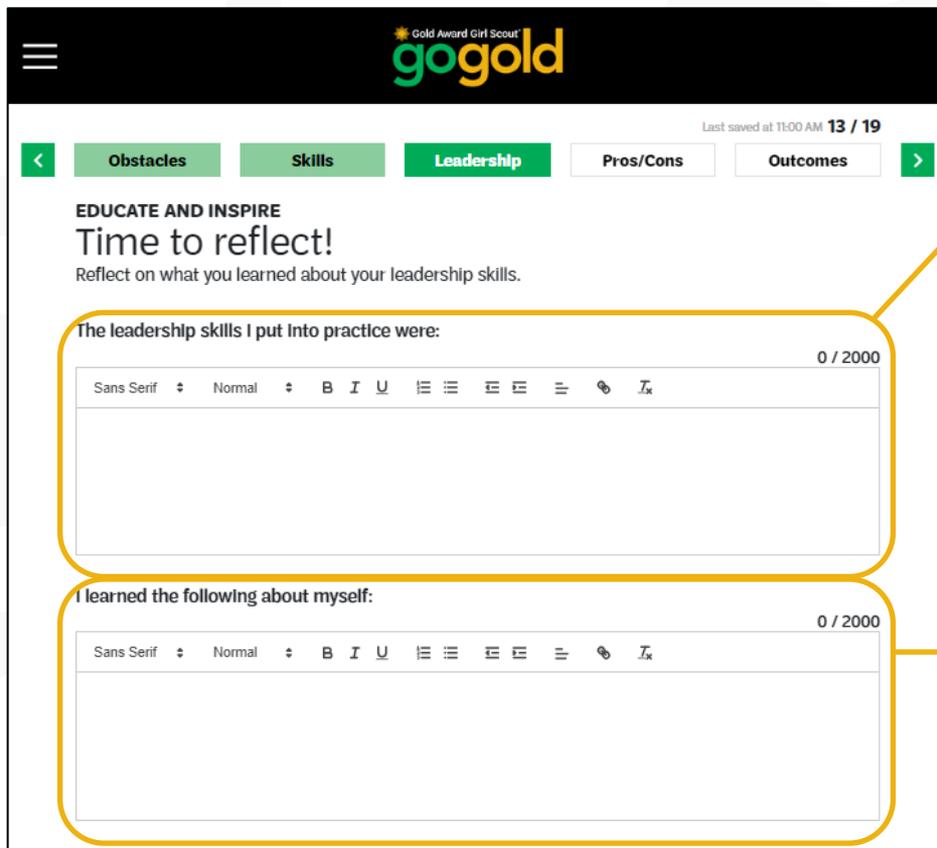
What were the biggest challenges you faced while working on your project? Whether they were large or small, describe them in detail.

Explain how you overcame the challenges you encountered while working on your project.



On Tab 12, select the strengths, talents and skills you used to succeed during your project.

On Tab 13 you will describe what you learned about your leadership styles through the Gold Award experience.



In what ways did you show leadership? Be specific.

Describe what you have learned and how you have grown through this process.

On Tab 14, reflect on your overall project success and things you would change if you could go back.

Describe your successes in detail. What are you most proud of?

Gold Award Girl Scout  
**gogold**

Last saved at 11:00 AM 14 / 19

Skills Leadership **Pros/Cons** Outcomes Upload

**EDUCATE AND INSPIRE**  
**Time to reflect!**  
Reflect on what worked well and what you would do differently if given the chance.

The most successful part of my project was: 0 / 2000

Sans Serif Normal B I U

I would change the following if I could start over: 0 / 2000

Sans Serif Normal B I U

Reflect on at least one way you think you could have improved your project overall. The change you describe can be adding to the project, changing a component, adjusting timelines, etc.

Gold Award Girl Scout  
**gogold**

Last saved at 11:00 AM 15 / 19

Leadership **Pros/Cons** Outcomes Upload Preview

**EDUCATE AND INSPIRE**  
**Time to reflect!**  
Through completing my Gold Award, I now demonstrate the following Girl Scout leadership outcomes.

Strong Sense of Self Positive Values Challenge Seeking

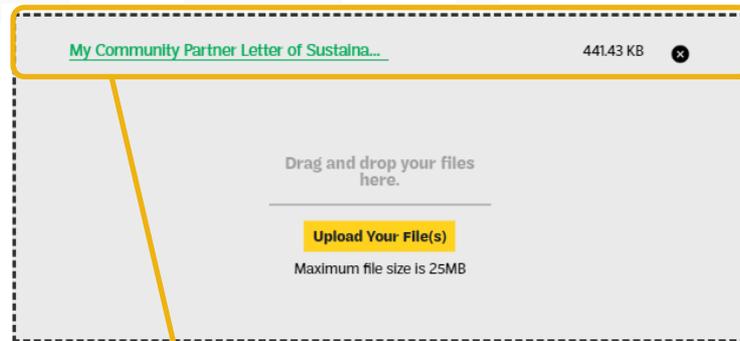
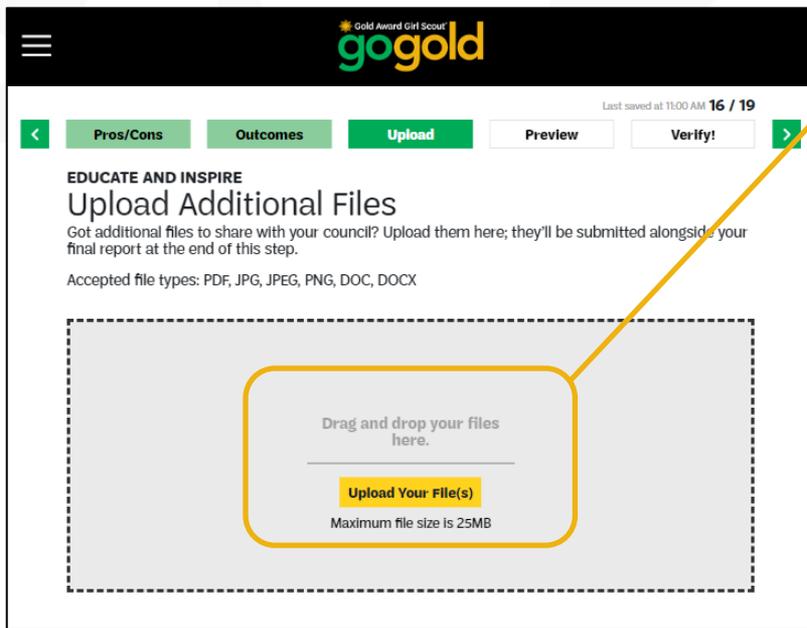
Healthy Relationships Community Problem Solving

Which of the Girl Scout Leadership Outcomes do you think you gained or improved through completing the Gold Award? Click the appropriate tiles to select or select them. Tiles will turn green when selected. Not sure what they mean? Click the green “i” button for more info.

Upload any supporting documentation you would like to include with your Final Report on Tab 16.

**Remember:** *If your project's sustainability relies on a partner organization, you must include a letter of sustainability with your Final Report for final award approval. Your letter should be uploaded here.*

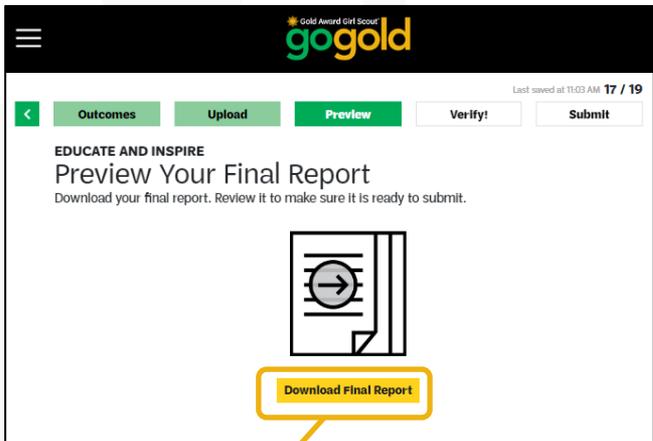
Drag and drop the file you need to upload from your computer into the gray box or click the yellow “Upload Your File(s)” button to bring up your file menu. Please note file sizes are limited to 25 MB.



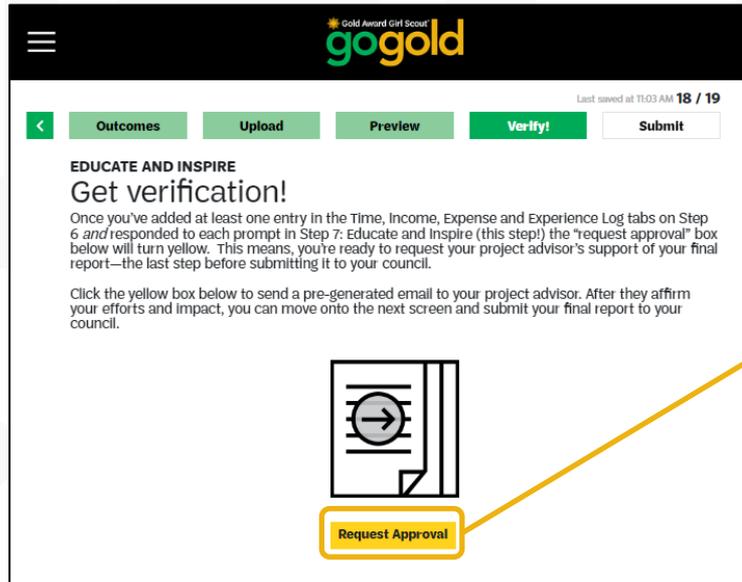
When your file is uploaded, you will see the title in green appear at the top of the gray box. To remove an uploaded file, click the black circle with the “x” to the right of the file name.

**Please Note:** *Files uploaded on this Tab CAN be downloaded by council staff and shared with the Gold Award Committee. You should upload any supporting documentation you would like the committee to see here. Consider including: letter of sustainability, in-kind donation forms, brochures or flyers created for your project, photo release forms, required permits, etc.*

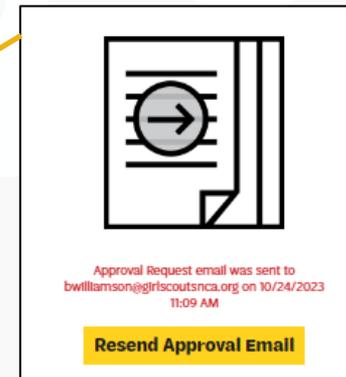
Review and proofread your completed final report on Tab 17 before sending it to your project advisor for review on Tab 18.



Clicking the yellow “Download Final Report” button will download a PDF copy of your final report. Proofread it and consider having a team member review it with you to ensure the details are clear. If you need to make edits, return to the appropriate Tab in GoGold to make changes, then download a new copy of the report for review.



Click the yellow “Request Approval” button to send the request. They will receive a copy of your final report to review. Project advisor will be asked to verify that you completed the work described in your final report.



Red confirmation message including date and time will appear when approval request is sent. If you need to resend a request, click the yellow “Resend Approval Email” button under the verification to send a new message.

Your project advisor will receive an email from GoGold including a link to review your final report. Project Advisor must approve your final report before you can submit it for final council approval.

Link to download PDF copy of your final report.

[View in Browser](#)

**Gold Award Girl Scout**  
**gogold**

Hi Project Advisor,

Thank you for providing guidance and expertise to Becky Williamson as they worked toward their Girl Scout Gold Award, the highest award a Senior or Ambassador Girl Scout can earn. Becky has completed their final report and seeks your verification before submitting it to their council for review and approval. This is their last step!

Like at the proposal step, the project advisor should review the Girl Scout's Gold Award final report, certifying the Girl Scout completed the work they committed to in their project proposal. If needed, reach out to the Girl Scout for any clarification. This is the time to ask questions!

[View Becky's final report.](#)

By clicking the button below, you certify that Becky Williamson completed their Gold Award project and that you endorse their final report.

**I AGREE**

Thank you!

**Gold Award Girl Scout**  
**gogold**

Hi Project Advisor,

Thank you for providing guidance and expertise to your Girl Scout as they worked toward their Gold Award, the highest award a Senior or Ambassador Girl Scout can earn. Your Girl Scout has completed their final report and needs your verification before submitting it to their council for review and approval—their last step!

Like at the proposal step, please review the Girl Scout's final Gold Award report, certifying the Girl Scout completed the work they committed to in their project proposal. If needed, reach out to the Girl Scout for any clarification. This is the time to ask questions!

By clicking the button below, you certify that your Girl Scout completed their Gold Award project and you endorse their final report.

**I AGREE**

The “I Agree” button in the email will take the project advisor to GoGold. Here, they must click the yellow “I Agree” button to confirm their approval of your Gold Award final report.

**Gold Award Girl Scout**  
**gogold**

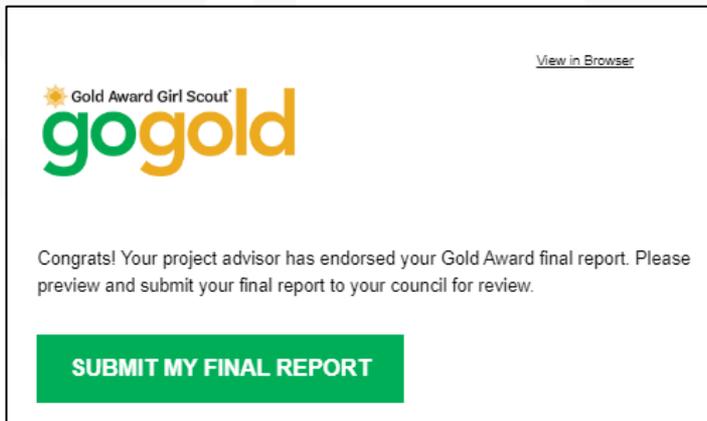
Thank you for endorsing your Girl Scout's final Gold Award report—they'll receive email confirmation shortly!

Your Girl Scout is now one step closer to submitting their final report to their council for review and approval. Thank you for supporting them in going for the Gold.

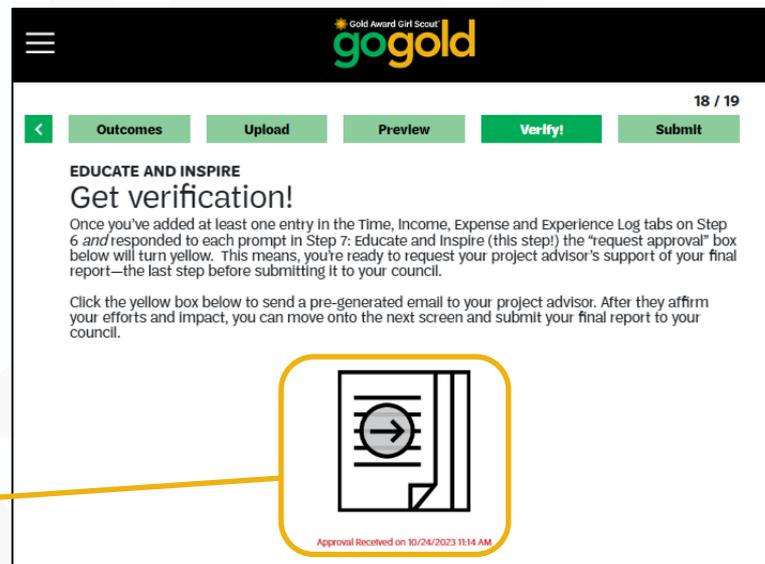
Confirmation message will appear when approval is completed.

Girl Scout will receive a confirmation email when project advisor has completed the verification.

**Remember:** If you are having trouble receiving approval, double check the email address verifications were sent to (in red confirmation message) and remind your Project Advisor to check their “spam” folder.



Yellow “Resend Approval Email” button will disappear when approval is received and red message displaying time and date of approval will appear instead.

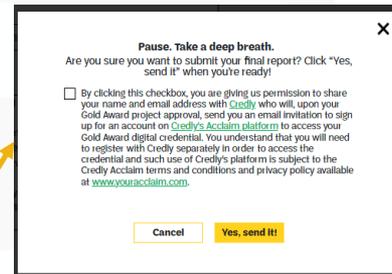


**Note:** Once project advisor approval has been received, you must return to GoGold to submit your final report to GSNCA.

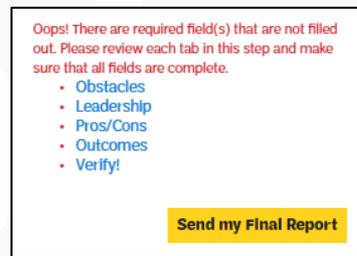
You may include an email address here if you would like a copy of your final report submission sent to someone in addition to council staff.

Submission message is automatically generated by GoGold. You may edit this message if you would like, but it is not required.

Confirm that any files you attached on the “Uploads” Tab are listed here. If any are missing, return to Tab 5 to attach missing files.



When you are sure you are ready, click the yellow “Send my Final Report” button to submit your final report. A pop-up window confirming that you are ready to send will appear. Click “Yes, send it!” to submit it, or “Cancel” to make edits before sending.

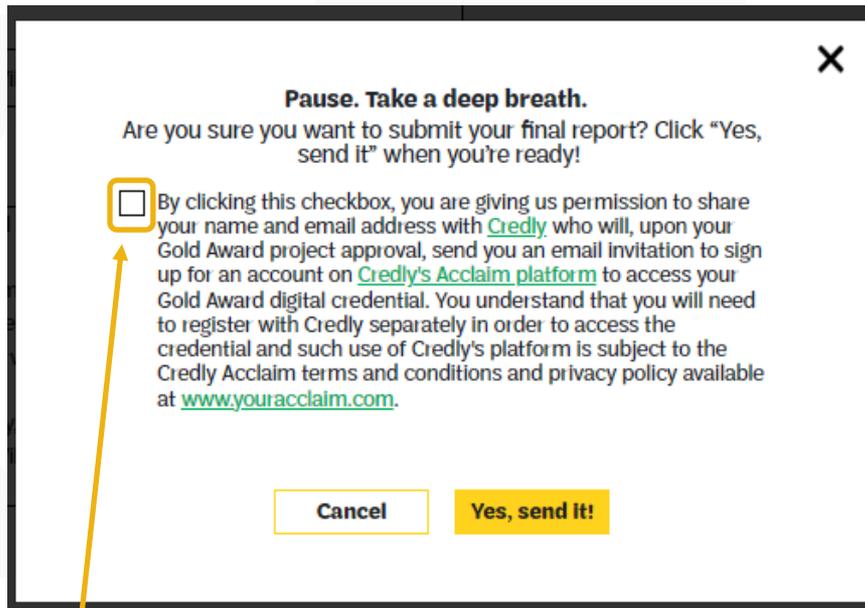


If you’ve missed answering any required fields in Step 7, a message will appear above the button listing the fields that need to be completed. Make the necessary updates, then click the yellow “I’m finished” button again to submit your report.

## A Note about Credly:

All Gold Award Girl Scouts can receive a Gold Award digital credential from Credly, GSUSA’s verification partner. This credential is the digital equivalent of the Gold Award and can be shared on social media platforms, including LinkedIn, so perspective employers, universities/colleges, military academies, and others are able to verify the Girl Scout’s achievement by simply viewing their profile.

This is optional. Girl Scouts must “opt in” by selecting the check box when they submit their final report at the end of Step 7. When their final report is approved by their council, the information is shared with Credly and the credential is automatically issued to the email address on file in GoGold.



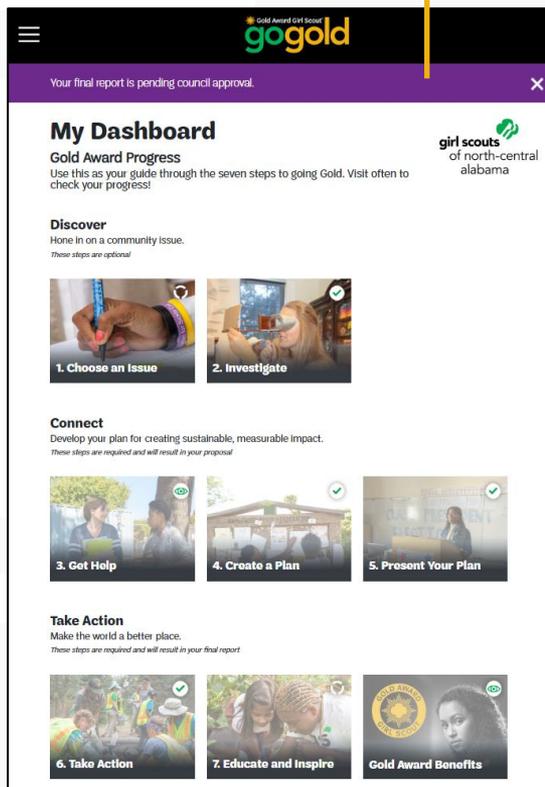
Select this check box BEFORE submitting your final report if you would like to opt in for this digital credential.

## Confirmation: Step 7 Complete



The final step in the process is to make a final presentation to the Gold Award Committee for approval. Committee members will review your written final report before your presentation.

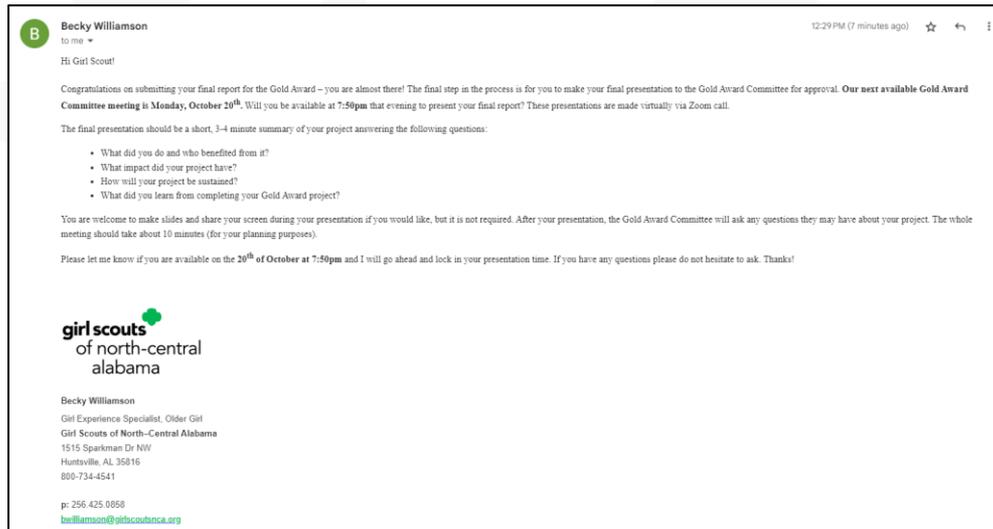
Status bar will be updated to pending council approval.



Your final report will be locked to edits (all fields will be grey) while under review.

*If you need to make changes while your final report is under review by council staff and the Gold Award Committee, you will need to request access by emailing mygoldward@girlscoutsnca.org.*

## Schedule Your Final Presentation



Girl Scouts will receive a presentation scheduling email from the GSNCA Highest Awards staff member once the final report has been reviewed for completeness. The email will include the next available presentation time and basic information about what to expect.

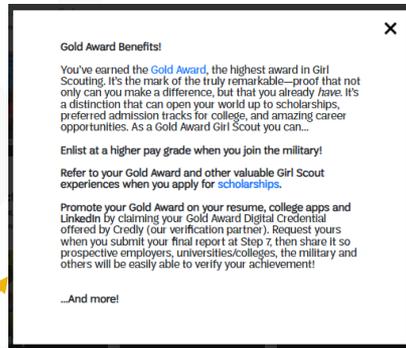
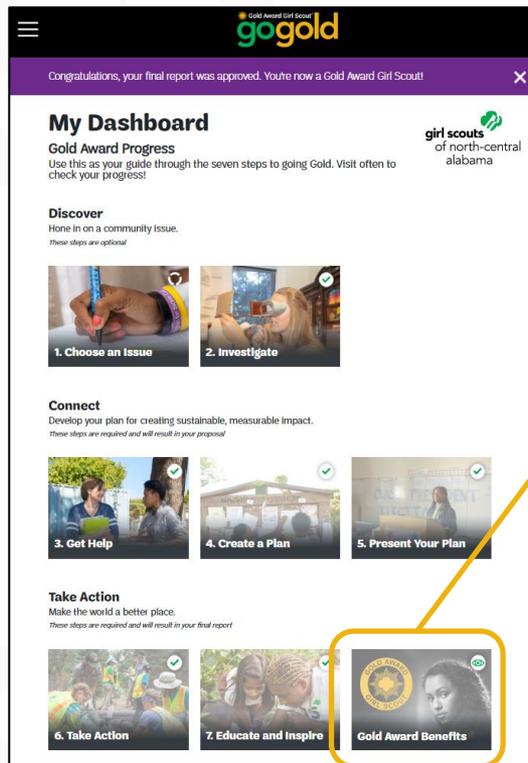
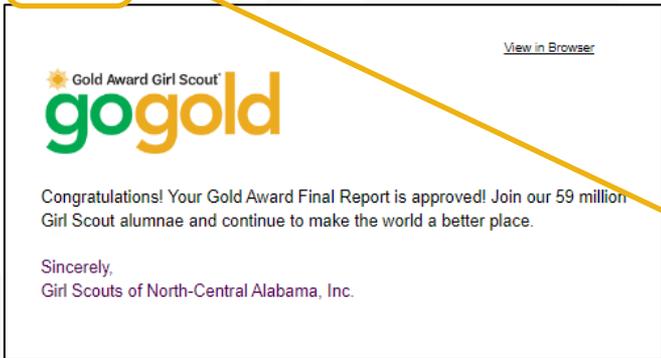
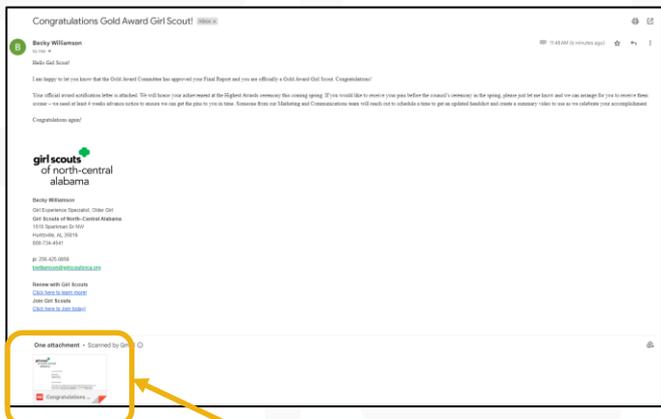
Girl Scouts must confirm their presentation time by responding to this email. Unconfirmed appointments will be reassigned to other Girl Scouts.

Troop Volunteers listed in GoGold are copied on all scheduling emails to keep them informed of where girls are in the process. It is not their responsibility to confirm or attend the presentation.

See page 19 of [GSNCA's Guide to Going Gold](#) for more information about final presentations.



When your final report is approved, you will receive an approval email from GSNCA including an official approval letter and a confirmation from GoGold. When you receive this approval you are officially a Gold Award Girl Scout.



Explore the Gold Award Benefits tab in GoGold to search for scholarships and more resources you've unlocked as a Gold Award Girl Scout.

PDF of your official approval letter will include your award date. This letter can serve as confirmation of award for college or scholarship applications.

# Additional Gold Award Resources

## **Helpful Gold Award Resources:**

[GSNCA Gold Award Webpage](#) – Access additional resources and information to help you as you work to earn the Gold Award

[GSNCA Guide to Going Gold](#) – Review award requirements and information about GSNCA’s process for earning the Gold Award

[GoGold](#) – Platform used to track all Gold Award project information



# Have Questions?

Your council is here to support you as you work to achieve your goals and are happy to provide any assistance we can! Please reach out to us with any questions:

Becky Williamson  
Girl Experience Specialist, Older Girl  
Girl Scouts of North-Central Alabama

256-425-0858  
[mygoldaward@girlscoutsnca.org](mailto:mygoldaward@girlscoutsnca.org)